



**Saint Anthony's High School
Franciscan Brothers**

*Parent and Student
Handbook
for
Accepted Students
Class of 2025*

The attached pages are highlights from the Friar Handbook. These highlights are pertinent parts of the Friar Handbook, which is distributed to all St. Anthony's High School students at the beginning of each school year. All students must adhere to the Friar Handbook. Please review the Friar Handbook with your son/daughter each year and have him/her abide by any and all changes made to the Friar Handbook.

***No Handbook can anticipate and address every situation that may arise. The Administration of St. Anthony's High School reserves the right to many decisions regarding circumstances that this handbook does not address.**

CONDUCT & DISCIPLINE

ALL PARENT BEHAVIOR: The Catholic Church and Saint Anthony's High School recognize parents as the primary educators of their child. The education of students at our school is a partnership between parents, students, teachers, and this school. If, in the opinion of the administration, the partnership is irretrievably broken, the school reserves the right to require the parent to withdraw his or her student from our school.

ALL STUDENTS at Saint Anthony's High School assume certain personal duties and responsibilities essential to their moral, intellectual and social development. The duties and responsibilities outlined below are clearly not all-inclusive. Without exception however, they apply throughout the school day, during all extra-curricular activities and when students are in transit. **SCANDAL: Any behavior, inside or outside of school, which causes scandal or embarrassment to the school may be reason for expulsion.**

ANTI-BIAS POLICY: Saint Anthony's High School conforms itself to Jesus Christ, Sacred Scriptures and the Catechism of the Roman Catholic Church and will not tolerate acts of hate, illegal discrimination or harassment by any member of the Saint Anthony's Community, including faculty, staff, employees and students. Such acts include any hostile behavior based upon race, color, national origin, age, ancestry, gender, sexual preference, religion, personal beliefs, physical or mental condition or disability or any other constitutionally protected status. Anyone determined to have committed such acts will be subject to disciplinary action, severe punishment, even expulsion.

ATTENDANCE: Saint Anthony's High School established the policy described below to ensure the maintenance of an adequate record verifying the attendance of all children at instruction in accordance with Education Law Section 3205. The policy is designed to ensure sufficient pupil attendance at all scheduled periods of actual instruction or supervised study activities to permit such pupils to succeed at meeting the State learning standards. The New York State Department of Education has imposed significant responsibility for school attendance on students, parents/guardians and schools. It is the duty of parents/guardians to ensure that their children maintain excellent school attendance records; therefore no parent/guardian should lightly excuse a child from attending school. Parents/guardians should never plan nor allow their children to plan activities, employment, vacations or senior college visits that will interfere with the academic calendar. Honesty in reporting absence is extremely important. Absenteeism and/or lateness disrupts the continuity needed for effective learning. Time lost is irretrievable, especially as it applies to the interaction and exchange of ideas between teachers and students. Classroom attendance, then, is essential to the student's course of study, as there exists a definite relationship between good attendance and successful academic achievement, since the inability to complete required class work necessarily results in failing grades.

The State Education Department notes that a student absence may be either excused or unexcused. Excused absences include student illness, death or serious illness in the family, attendance at a health clinic, court appearances, and/or severe weather conditions. Unexcused absences occur when a student is absent for other than excused reasons, with the knowledge and consent of his/her parents/guardians. This includes oversleeping, employment, shopping, visiting, vacation or being "needed at home" (considered personal reasons). A student whose parent/guardian expects him/her to be present in school, and who without a legitimate reason does not attend, is truant.

Students should be present every day of the school year. Saint Anthony's High School attempts to foster responsibility in this regard through its attendance policies so that our students may learn reliability by experience. Saint Anthony's High School recognizes an **unexcused absence** as any absence from class other than school-approved activities, a funeral of a family member, hospitalization or illness which is documented by an original doctor's note submitted upon the student's immediate return to school (**not submitted at a later date**). Saint Anthony's High School reserves the right to withhold course credit from this student. If necessary, a Medical Excuse Grade (ME) will be given to those students whose lengthy absences have been verified by a doctor's note.

All absence and lateness become part of a student's permanent record, and therefore, may have serious implications for the future. Excessive absence or lateness may result in denial of admission to any Honor Society or participation in any school activity. The Deans monitor lateness and absence on a regular basis, and will contact parents/guardians regarding an excessive occurrence of either.

The class schedule of the school officially begins at 8:20 A.M. and ends at 2:30 P.M.

Any attendance issue must be rectified within 72 hours of the posting of grades for the marking period. Any student who received a grade of 65, as per the school attendance policy, will retain that grade after the 72-hour window is closed.

Absence – The following procedures must be observed for all student absences:

- A) The parent/guardian reports the absence to the Attendance Office (631-271-2020 Ext. 259) before 8:00 A.M.
- B) Upon the student's return to school, a note from the parent/guardian, stating the reason for this absence, must be presented to the Attendance Office by the student, at which time he/she will be given a re-admission pass for class.
- C) If a note (email: Attendance@stanthonyschool.org) is not presented, the student will be given a pass and referred to the Dean before re-admission to class.
- D) A doctor's note on letterhead, noting the date and time of any patient visit is required for a student absence of 5 or more consecutive days to authorize a student's return or to indicate an approximate date of return should longer absence be anticipated. (See Saint Anthony's High School Policy for Extended Absences below).
- E) Students that are absence should visit the Friar Portal to obtain classwork.
- F) **"Senior Cut Days" do not exist at Saint Anthony's High School. They are unexcused.**
- G) If a student accumulates 8 unexcused absences (according to Saint Anthony's Attendance Policy) over the course of a single marking period in a particular course (which includes late arrivals & early dismissals that result in missing a particular class), a failing grade of 65% will automatically be imposed. An unexcused absence includes any absence from class other than school-approved activities, a funeral for a family member, hospitalization or an illness which is documented by an original doctor's note submitted upon the student's immediate return to school.

Early Dismissal – Medical, dental and other regular appointments are to be scheduled outside of school hours. All permissions for early dismissal are subject to the approval of the Dean. The following procedure is observed:

- A) On the day of request for an early dismissal, the student must present a note to the Attendance Office before 8:20 A.M.
- B) The student's parent/guardian must call the Attendance Office between 8:00 and 9:45 A.M. to confirm the early dismissal.
- C) The student must be signed out prior to 1:45 P.M. for early dismissal by his/her parent/guardian. Requests for early dismissal received after 1:45 P.M. will only be honored in the case of an emergency as determined by the school's administrator.
- D) A student with 8 unexcused early dismissals for the year will receive detention.
- E) A student who is dismissed before 11:30 A.M. is absent for the day.
- F) **SENIORS** with scheduled classes may sign out for early dismissal only if his/her parent/guardian has confirmed the early dismissal in writing.
- G) In the case of early dismissal for medical/dental appointments, a doctor's note on letterhead, noting the date and time of the patient visit must be presented to the Attendance Office by a student on the following school day.

Lateness – Students who arrive late for school must report directly to the Attendance Office and obtain an admission pass for class. Late students must present a signed note from a parent/guardian with the reason for lateness and an approximate time of arrival at school. Furthermore:

- Any student who goes directly to class without obtaining a late pass will receive detention for not following proper attendance procedure.
- Students who arrive on late buses are not considered tardy, but must also report to the Attendance Office for a late bus pass.
- Students who arrive late due to medical/dental appointments or illness must present a doctor note on letterhead, noting the date and time of the patient visit.
- A student who arrives late to school for no legitimate reason and misses more than 10 minutes of class will be considered as "cut", receive detention, and have 10 points deducted from his/her character rating.
- Any student who is present in school and arrives late to class may receive a disciplinary referral from his/her teacher and be sent to the Dean's Office.
- Students who are absent for more than 4 periods (or more than half a school day) or after 11:30 A.M. are considered "absent for the day," and are not permitted to participate in any school-related activities held that afternoon or evening.
- Seniors who are habitually late to school may receive a detention and/or forfeit their driving privileges.
- Any student who does not submit an absent/late note within two days of returning to school will receive detention, regardless if a note is eventually submitted.
- **For each 8 unexcused lateness a student will receive detention.**

Physical Education – A student with more than 2 absences from physical education within any quarter may be required to make up the classes in another physical education section during his/her free period.

Junior/Senior College Visits – Juniors/Seniors are encouraged to consult the Saint Anthony's High School Calendar, and schedule college visits only on days when their classes are not in session, i.e. those designated for PSAT testing, faculty professional days, holy days and holidays, etc. When this cannot be done, Juniors/Seniors must notify the Attendance Office of an impending college visit at least 1 school day prior to the visit. Upon return to school, a junior/senior must then present verification of this college visit to the Attendance Office. An official visit is excused. An unofficial visit is unexcused.

School Sponsored Programs During Class Time – Students who are excused from class for school-sponsored retreats, field trips, and athletic events are responsible for all classwork, homework, and tests during the time of these activities.

Senior Late Arrival & Early Dismissal –

Late arrival: SENIORS who are not scheduled for a 1st period and 2nd period class may report to school late, but every Senior MUST BE PRESENT IN HOMEROOM at 9:50 A.M. (Earlier arrival is required by all for special events schedules as listed in the back of the handbook.)

Early Dismissal:

- SENIORS ONLY may leave earlier than the general dismissal, at the end of their academic schedules, and must sign out from the Attendance Office.
- Once a Senior signs out, he/she may not return to the campus or school building.
- Seniors who leave the campus illegally will be required to surrender their car keys to the Dean at the beginning of each day, and their early departure privileges will be revoked.
- Seniors who do not follow proper dismissal procedures will receive a detention.

Freshmen, Sophomores and Juniors DO NOT have permission for late arrival or early dismissal simply because they have no assigned class at the time, and carpooling with someone in the senior class does not constitute a legal excuse for underclass lateness and/or early dismissal.

Saint Anthony's High School policy for Extended Absences

I. **STUDENTS ABSENT FROM SCHOOL FOR FIVE (5) CONSECUTIVE DAYS**

- A) An original doctor's note must be provided to the Attendance Office, to document the student's absence and indicate an approximate date of return.
- B) Students that are absent should login to the Friar Portal first, for any missed assignments.
- C) Additional classwork will be provided by the classroom teachers, for a period of two (2) weeks **ONLY**.
 - a. (See policy for **STUDENTS ABSENT FROM SCHOOL TWO (2) OR MORE WEEKS** for absences in excess of (2) weeks.
- D) All additional classwork can be picked up in the **Academic Deans Office Ext. 215**.

II. STUDENTS ABSENT FROM SCHOOL TWO (2) OR MORE WEEKS

- A) A student who is unable to attend school, for two (2) or more weeks, due to a medical reason provided by a licensed physician may request to be instructed at home or in a hospital by a tutor provided by the school district in which the student resides. The student's parents and the school district must arrange for home instruction.
- B) Students who receive home instruction will be responsible for submitting a medical doctor's note on letterhead as well as a note from the home school district, to Saint Anthony's **Attendance Office Ext. 225** stating the start and end dates of home instruction.
- C) St. Anthony's High School staff will provide information regarding the student's current educational status at the start of home instruction.
- D) Tutors provided by the school district or other responsible agency will provide subsequent educational material including tests, homework, and grades.
- E) Upon return to Saint Anthony's High School, a student must obtain written medical clearance from a doctor to be presented to the Director of Attendance and the Health Office.
- F) Upon return to Saint Anthony's High School, assignments and verification of completion of all work through home instruction must be received from the school district; otherwise an **Incomplete** will be given pending submission of the necessary paperwork.
- G) *Note: While a student is able to login to Friar Portal to view missed assignments, Saint Anthony's High School will not collect or provide additional work from classroom teachers for a student who is absent for more than two weeks.

BACK PACKS: Back Packs are prohibited during the school day for reasons of safety. Back Packs may not be brought to last period classes.

BUSES: Safe and efficient school bus operation requires the full cooperation of both our students and their parents. Transportation to school by bus is a privilege, and each student is expected to respect the rights and safety of others on the bus. All school regulations apply as well to bus transportation, and any violation of these is subject to the normal disciplinary procedures. The following are special rules of conduct expected of all student school bus passengers:

- A) The driver is in full charge of a bus and its student-passengers at all times, and students are expected to obey the driver promptly.
- B) The driver may assign seats for which students will be held responsible.
- C) As bus drivers cannot wait for those who are tardy, students must be at their bus stop before the bus's scheduled arrival time.
- D) Students must converse quietly, avoiding loud, profane or obscene language.
- E) Eating and drinking on a bus is not permitted.
- F) With the exception of their books and other school equipment, students may not transport additional items on a bus without the driver's permission.
- G) Students must remain in their seats at all times while a bus is in motion.
- H) Students must never extend any part of their bodies out a bus window.
- I) Students are responsible to keep their bus safe and clean; thus any littering or throwing of objects while on a bus is prohibited.
- J) Students are permitted to ride only on the bus to which they are assigned. A written request of parents/guardians to ride another bus is considered by the Dean.
- K) Smoking/vaping is never permitted on a school bus.

Bus Conduct Referrals – When a student misbehaves on his/her bus, the Dean may receive a bus conduct referral from the driver.

At the 1st instance of such misbehavior, a student will receive detention, deduction of 10 character rating points and have his/her bus privileges suspended for up to one week.

At the 2nd instance, a student will receive 2 detentions and a deduction of 15 character rating points and have his/her bus privileges suspended for up to 2 weeks.

At the 3rd instance, a student will receive 3 detentions and a deduction of 20 character rating points; and have his/her bus privileges suspended for up to a month.

CAFETERIA: The Cafeteria and the Senior Cloister are the only areas of our school building where food may be eaten. No food, beverages or water bottles are to be carried into the Academic Wing without risk of detention. Students are to observe good order and proper etiquette in the Cafeteria.

After finishing lunch, a student must clean his/her section of the table, deposit all trash in the proper receptacles, and return his/her chair to its place.

All directives given by faculty and staff members are to be observed respectfully. Table captains are assigned to insure that all tables are cleaned at the end of a lunch period. Any table captain who does not remain for table inspection will face detention. Full dress code, including vests and blazers, are required from 7:55 am – 2:30 pm.

CAMPUS SECURITY: The following procedures are in place to insure the safety of our students, faculty and staff, as well as others who may be visiting the campus at various times.

- A) **VISITORS:** All visitors who enter our building must do so through the chapel entrance only. Visitors will be required to sign in at the Security Desk and **must** present a valid photo I.D. Without I.D., visitors may be refused entry. No visitors are permitted to spend an extended period of time in our school building before, during or after school hours. All visitors who are appropriately dressed, will be given a Visitor's Lanyard, which must be worn on an outer most garment and must be visible at all times. Lanyards must be returned to the security desk at the conclusion of your visit.
- B) **Evacuation** – Evacuation of the building will take place in the same manner as a fire drill. Following the directions that are posted in all classrooms and other congregate areas, all faculty, staff and students must leave the building quickly and quietly. Unlike a fire drill where faculty, staff and students remain in close proximity to the building, during an evacuation drill, all faculty, staff and students will proceed to Cy Donnelly Field, so that emergency personnel may have complete access to the school building.
- C) **Lock-Down** – The primary reason for a school-wide lock-down is to prevent unknown and uninvited parties from entering one or more of our classrooms. By isolating the faculty, staff and students from uninvited persons, it is our intention to prevent such persons from doing possible harm to those who belong in our building. During a Lock Down, no students will be permitted in the halls during class time. Teachers are reminded to keep students in class and will keep classroom doors locked at all times.

- D) **Sheltering** – Sheltering is intended to protect the building’s population from any form of outside threat that is capable of shattering glass. This threat could come from something as ordinary as a heavy vehicle or fire truck on either Wolf Hill or Pidgeon Hill Roads. The purpose of a sheltering drill is to protect our faculty, staff and students by removing them from areas of the building that contain large expanses of glass.

CELL PHONES: Cell phones are placed in the classroom caddy upon entry into class. Failure of action may result in disciplinary action.

CHARACTER RATING: Each student begins the school year with 100 character rating points. Students should make every effort to maintain these points throughout their four years. The accumulation of character rating point deductions will have serious consequences. If a student’s character rating falls below 75 points during the school year, his/her parents/guardians will be notified in writing. Any student who registers a significant loss of character rating points during the school year may not be invited to return the following year.

Certain Serious Infractions & Deductions –

Failure to provide absence/lateness notes	-5	
Fighting or Physical Violence	-25	w/ 3-5 day external suspension
Stealing	-25	
Cheating/Plagiarism	-25	
Defacing School Property/Vandalism	-15	
Defacing/Destroying Personal Property	-15	
Computer Tampering	-15	
Truancy/Illegal Absence from School	-15	
Leaving School without Permission	-15	
Cutting Class – 1 st offense	-10	
Cutting Class – 2 nd offense	-15	w/ Two 2 hour detentions
Cutting Class – 3 rd offense	-20	w/ suspension & parental conference
Failure to Serve Assigned Detention	-10	w/ internal suspension
Disruptive Behavior on bus - 1 st offense	-10	w/ bus suspension for up to 1 week and one 2 hour detention
Disruptive Behavior on bus - 2 nd offense	-15	w/ bus suspension for up to 2 weeks and two 2 hour detentions
Disruptive Behavior on bus - 3 rd offense	-20	w/ bus suspension for up to a month and three 2 hour detentions
Disruptive Behavior in School or Class	-10	
Reckless Driving on or in the vicinity of campus	-15	
Smoking/Vaping/E-Cigarettes/Tobacco– 1 st offense	-10	w/ 3-5 day external suspension – with parent meeting
Smoking/Vaping/E-Cigarettes/Tobacco– 2 nd offense		expulsion
Inappropriate Use/Display of Cell Phones, Ipods, etc. during School Hours	-5	w/detention
1 st offense		
2 nd offense	-10	w/detention
Gambling	-10	
Unexcused Lateness for Class (less than 10 minutes)	-5	
Littering	-5	
Loitering	-5	
Failure to Wear ID	-5	
Uniform Violation – 1 st offense	0	detention
Uniform Violation – 2 nd offense	-5	w/ detention
Uniform Violation – 3 rd offense	-10	w/ detention & referral to Dean
Uniform Violation – 4 th offense	-15	w/internal suspension
Wearing Non-Regulation Footwear	-5	1 st offense
Wearing Non-Regulation Footwear	-10	2 nd offense
Grooming Infraction – 1 st offense	-5	
Social Media misuse/distribution of inappropriate material		See page 8-9

CHEATING & PLAGIARISM: Accepting admission to Saint Anthony’s High School implies a tacit acceptance of the Christian duty to be honest and truthful. Cheating is a form of dishonesty, and any such breach of personal honesty on the part of a student will be addressed immediately by his/her teacher/supervisor.

CUTTING CLASS: Cutting class is detrimental to the continuity needed for effective learning. No student is permitted to cut class, and students who report to school late in excess of 10 minutes will be considered as “cut.”

At the first instance of cutting, a student's parents/guardians and teachers will be notified; he/she will receive detention; and 10 points will be deducted from his/her character rating.

At the second instance, the student's parents/guardians and teachers will again be notified; he/she will receive two – 2-hour detentions; and 15 points will be deducted from his/her character rating.

At the third instance, the student will be suspended; 25 points will be deducted from his/her character rating; and he/she will not be readmitted to class until there has been a conference with his/her parents/guardians.

DANCES / BANQUET / PROM: Saint Anthony's sponsors a number of dances during the year which are published in the school calendar, and run as follows:

- A) Beginning and ending times are clearly posted on tickets.
- B) No student is permitted to enter or exit the dance other than the times which are clearly posted.
- C) Once the student leaves a dance, he/she may not be readmitted.
- D) Students attending a dance must enter by the posted time or leave the campus; and students who leave a dance must also leave the campus immediately.
- E) During dances, the school campus and facilities are supervised by security and the Mothers' and Fathers' Guilds; therefore, no disorderly conduct is permitted on school grounds; and no smoking, beverage containers, bags, sweaters or jackets are permitted in either the girls' or boys' restrooms.
- F) Cigarettes, alcohol and drugs will not be tolerated, and such infractions are subject to appropriate disciplinary action.
- G) Students are required to wear appropriate attire as published/announced for each event.
- H) Dances are closed activities, for Saint Anthony's High School students only. Dates at Banquets and Proms must submit the required Discipline Contract.
- I) Each student seeking admission to a dance must present his/her ticket and class-coded ID card before entering.
- J) All students and their belongings are subject to a thorough inspection as they enter the dance.
- K) All policies at Dances/Banquets/Proms reflect the standards of conduct promulgated by the Roman Catholic Church.

DETENTION: Detention is an after-school session assigned to students as a disciplinary measure. A student who is given detention is expected to report on the day assigned. Detentions may be postponed only under exceptional circumstances as permitted by the Dean. Excuses the like of after-school employment and/or participation in extra-curricular activities are not "exceptional circumstances." Should the student be engaged in after-school employment, it will be his/her responsibility to behave in such a manner as does not warrant detention. Should detention be assigned, the students must make arrangements to stay. If a student does not report for detention, he/she will be given internal suspension; the original detention will be reassigned; and an additional 10 points will be deducted from the character rating. Students must report at 2:45 P.M., in uniform, to the detention room assigned. Detention is dismissed at 5:00 P.M. Freshman Detention consists of writing out portions of the Friar Handbook during the two-hour detention period. Freshmen are assigned a double-detention if they receive 3 regular detentions.

DRUGS, VAPING AND ALCOHOL POLICY: It is the policy of Saint Anthony's High School to maintain an environment free of drug and alcohol abuse, and to comply with all laws and regulations that prohibit or otherwise control the manufacture, sale, distribution, use, and possession of drugs and alcohol. Saint Anthony's will not shield from action by civil authorities, any employee, student, or faculty member involved in the provision, merchandising, possession, or consumption of illegal drugs.

The possession and/or consumption of alcohol on school property by anyone under the age of 21 years is expressly prohibited.

DRUGS: The use and/or possession of illegal substances (such as steroids, marijuana, etc.), or drug paraphernalia by a Saint Anthony's student on or near the school property, in transit, or at any school event is strictly forbidden. Please note that the unauthorized use of prescription drugs constitutes illegal drug use. Failure to observe this regulation will subject the student to severe punishment, even expulsion. The presence of any Saint Anthony's student in any narcotic or drugged state at any school activity or event on or off campus is forbidden. Failure to observe this regulation will subject the student to severe punishment, even expulsion. Any student involved with the use and/or possession of illegal substances at any time off school property is subject to disciplinary action including expulsion. Saint Anthony's reserves the right to require the testing of any student who is suspected of using or being under the influence of any illegal substance. Additionally, the school may conduct random drug testing at any time.

All electronic vaping devices will be subject to testing for illegal substances.

VAPORS/E-CIGARETTES/TOBACCO PRODUCTS: All electronic vaping devices will be subject to testing for illegal substances. Consistent with sound medical evidence, as well as health warnings by the Surgeon General, the American Cancer Society and the American Heart Association, Saint Anthony's High School does not condone or encourage smoking. Smoking, including E-Cigarettes or any smoking device is forbidden at all times in the school building and on our campus, and is herein defined as holding a cigarette or other tobacco product in the hand or mouth; dropping, throwing or flipping away a cigarette or tobacco product; and/or exhaling smoke and/or vapor.

At the first instance of smoking, the student will receive a 3-5 day external suspension; and 10 points will be deducted from his/her character rating. At the second instance, expulsion will take place. Written notification of such infractions will be sent to the student's parents/guardians; and any further disregard of the smoking regulation will result in more serious consequences, including the student's mandatory attendance at a school-sponsored corrective smoking clinic.

To maintain a drug-free environment at Saint Anthony's High School, detection dogs may be invited in to the school to detect any drugs within the building or in cars in the parking lot. Students who are caught in possession of controlled substances on school premises will be subject to the legal authorities in addition to the school's disciplinary actions.

ALCOHOL: The use and/or possession of alcoholic beverages by a Saint Anthony's student on or near school property, in transit, or at any school event is strictly forbidden. The presence of any Saint Anthony's student in any state of intoxication at any school activity on or off campus is strictly forbidden. Failure to observe these regulations will subject the student to disciplinary action including expulsion.

If the school becomes aware of or suspects a student has an alcohol and/or substance abuse problem outside of school, the school may require the student to enroll in an assistance program. Refusal to comply with the requirement of enrolling in a substance abuse program may result in expulsion.

ELECTRONIC EQUIPMENT: If used or displayed during school hours, personal electronic equipment, i.e. cell phones, iWatches, iPods and the like will be confiscated, and the student will receive detention. All electronic equipment must be switched to the "off" position during school hours. Students are strongly advised to leave such valuable personal items at home. A phone is available in the G.O. for students who need to contact parents. Any student caught photographing, video or audio recording any teacher should be reported to the appropriate Dean for disciplinary action (detention to expulsion). Faculty should not give permission to students to video or audio record any events in class.

ELEVATOR: Use of the elevator is restricted to faculty and staff members, approved students who are disabled permanently or temporarily, and members of the Franciscan Community which resides in the friary. Students in need of elevator privileges may obtain the necessary key by taking these steps:

- A) Present a Doctor's note prescribing elevator use to the Nurses' Office.
- B) Report to the Principal's Office for an elevator key.
- C) Remit a \$25 refundable deposit, which will be returned upon receipt of the elevator key at the Principal's Office.
- D) Upon authorization by the Nurses' Office after receiving elevator privileges, bring no more than 1 other student onto the elevator with them for assistance.

Students who have been given extended or permanent elevator privileges must return their elevator keys in June, after completion of final examinations. Failure to do so will result in forfeit of the key deposit.

EXPULSION: Expulsion is the most serious penalty, which can be imposed on a student. It is the result of grievous and/or repetitive misconduct. This kind of misconduct will result in a student's permanent removal from Saint Anthony's High School. Expulsion is at the sole discretion of the Principal, but may be carried out upon recommendation by the Deans of Students or Prefect of Discipline.

FIGHTING & PHYSICAL VIOLENCE: Any student who engages in fighting or physical violence will receive an external suspension of 3-5 days. A conference with the Dean is required of parents/guardians before this student may return to school. The student will then have 25 points deducted from his/her character rating, and be placed on probation.

FIRE DRILLS: Fire safety is always critical. To insure this safety for our students, faculty and staff, fire drills are conducted regularly. The following procedure for these drills must be observed:

- A) Specific directions for evacuation of the building are posted in each classroom; and students are expected to familiarize themselves with these directions.
- B) Talking and/or casual behavior during a fire drill is prohibited.
- C) Students should turn out lights and close the windows and doors before leaving their classroom during a drill.
- D) Students must remain silent, in line, and close to their teacher/supervisor before, during and after the outside attendance check.
- E) On signal at the end of a drill, students must proceed in silence back to their classrooms by the prescribed route.
- F) Misconduct during fire drills can endanger lives, and so will face disciplinary action.

FIREWORKS: Mere possession of fireworks is illegal, and jeopardizes the safety of students and others. Their existence or use in school or at any school-related activity is strictly forbidden. Violating this regulation is a very serious offense, and will be disciplined accordingly.

FREE PERIODS: During a free period, our students are permitted to use the Library, Cafeteria or Senior Cloister (Seniors Only). Students may also go the General Office, Attendance Office, Registrar's Office, Scheduling Office, or Communications Office at the beginning of a period, if they have official business to conduct. After a period starts, all students are required to have the appropriate pass for going to or coming from the following places: Chaplain's Office, Campus Ministry, Guidance Department, Technology Center, Registrar's Office, Scheduling Office, Communications Office, and all departmental offices. Students are not permitted in the hallways during class time.

GYMNASIUM: No student is permitted to be in the gymnasium or gym locker rooms except under the supervision of a faculty member or coach.

HALLWAYS: Students have 5 minutes between each period, and hallways must be cleared within that time. Students must conduct themselves in an orderly fashion at all times while using the school hallways and stairwells. Running, shouting, whistling, pushing, fighting, and other forms of disturbance are out of order. Students are not permitted to be at the lockers during class time or between 3:00 and 5:00 in the afternoon, when the Academic Wing is closed. Freshmen are permitted 15 minutes at their lockers, from 7:55 to 8:10 each morning only. Any freshman student who remains at his/her locker after the Freshman Bell at 8:10 A.M. will face detention.

HEALTH: All students are required to pass a Health class in order to graduate Saint Anthony's High School. Seniors are required to complete their Health requirement by the end of their junior year. You must either attend or register for Summer School Health after your junior year or take Health class in the classroom in the fall of your senior year.

Seniors are not allowed to register for Independent Health in their senior year, unless they are approved by the administration of Saint Anthony's High School.

HOMEROOM: A 10-minute Homeroom period, beginning with prayer and the Pledge of Allegiance, is scheduled each school day, unless necessity demands that its length be modified. One purpose of Homeroom is to give students the opportunity to know their classmates, and to discuss when necessary, important matters that arise during the school year. In Homeroom, students raise appropriate questions and difficulties; receive notices and other school-related materials; hear school announcements; and involve themselves in school/homeroom projects. To insure order and efficiency during the Homeroom Period, students are expected to be present on time and remain in homeroom for the duration of this period; listen respectfully to

announcements; give their full cooperation to the Homeroom Teacher; and participate in school/homeroom events. Students are not permitted in the hallways without good reason during homeroom. Executive Board members of the Student Council and National Honor Society are authorized to collect attendance and deliver all homeroom materials during this period, while guidance department messengers are authorized to deliver student-counselor appointment cards and other guidance information.

ID CARDS: Photo ID cards with lanyards are distributed early in the school year, and give student access to our school library as well as admittance to many school-sponsored events. ID's are also used as a secure means of positive identification, thus every student must wear his/her ID card with lanyard in the school building at all times. Students must report lost ID cards to the Dean of Student Activities Office, and remit a \$10 fee for its replacement. Students who forget their ID card/lanyard, must rent a temporary ID for \$5.00 per day.

ILLNESS: When a student is taken seriously ill at school, he/she may be dismissed only after the Nurses' Office has contacted his/her parent/guardian, and adequate transportation is arranged. Any student returning to school after serious illness, hospitalization and/or with a need for crutches, must present a Doctor's note on letterhead, noting the date and time of any patient visits, and verifying clearance for the student's return to school. Medications may be taken in school only by authorization of a doctor along with written permission of a parent/guardian; and these medications are kept in the school's Nurses' Office.

INJURIES: All injuries, whether sustained in or out of school, should be brought to the attention of the Nurses' Office, after which an accident report will be completed. Students who are disabled by an injury and need to use the school elevator or a particular kind of medical equipment, must present, as verification, a doctor's note on letterhead, noting the date and time of a patient visit.

IPADS: Beginning in September of 2020, St. Anthony's will incorporate iPads and Apple Apps for Education into the Academic program. All students will receive St. Anthony's formatted iPads for use throughout the duration of their tenure as St. Anthony's students. The iPads are fully owned and monitored by St. Anthony's. Students and parents should thoroughly review all iPad policies and guidelines outlined under the Academics tab at www.stanthonyshs.org.

LEAVING SCHOOL WITHOUT PERMISSION: Students are not permitted to leave our school campus from the time of their arrival in the morning until they are dismissed, including that time period between end of classes and start of activities. During activities, students must remain on-campus, unless they are involved off-campus, in a school-sponsored activity, which is supervised by school personnel. Violations will incur severe disciplinary action.

LOCKERS: All students are assigned a personal locker for the care and protection of their belongings, and they may use only the locker to which they are assigned. Combination locks purchased in the Friar Bookstore are the only locks permitted on school lockers. Combinations should be kept confidential; lockers should be locked at all times when not in use; and valuable personal items, particularly iPods, should be left at home, as Saint Anthony's High School cannot be responsible for lost or stolen property. No student is permitted to be at his/her locker during class time. Students must use two school combination locks, one for the hallway locker and another for the gym locker. Gym lockers are used only during physical education class, and locks must be removed at the end of each class. Interference with another student's locker is a serious violation of that student's rights, making one liable to disciplinary action. Damaged lockers and requests for a change of locker must be reported to the Dean.

Locker Inspections – Student lockers are the sole property of Saint Anthony's High School, loaned to students for the school year. As such, student lockers may be inspected by the administration at any time. Freshman lockers are inspected regularly, and any freshman student who fails to maintain the inspection standards of his/her locker will face detention.

LOITERING: Loitering anywhere in the neighborhood or on campus, including the athletic fields, parking lots, and personal vehicles, is prohibited. Upon arrival in the morning, students must leave the parking lot immediately, and wait in the Activities Wing for the "passing bell." Students waiting for bus transportation after school must remain on school grounds.

LOST & FOUND: Found items should be brought to Room 109 as soon as possible. Students may reclaim lost items from the "Lost & Found", on school days, in the morning 8:00 A.M. to 8:30 A.M.; during C, D and E periods; and 2:30 P.M. to 3:00 P.M. Students should see Mrs. Schroeder in the Academic Office (Room 109) to be escorted to the "Lost & Found".

PARKING: Parking lot safety and security are paramount, thus violation of the following school parking regulations may result in forfeiture of school driving privileges and/or suspension:

- A) Seniors only may file an application for permission to park on the campus, and these applications are available from the Dean. The completed parking permit application must be signed by a student's parents/guardians, and returned to the Dean's Office, before a parking permit can be assigned. Receipt of a parking permit entitles a student to a space if available. It does NOT guarantee a space, especially when students arrive after 8:20 AM
- B) Seniors with permission for driving to and from school may use only the parking lot spaces designated for students. All student vehicles must have a SAHS parking permit. Under no circumstances are freshmen, sophomore and juniors permitted school driving privileges, and any infraction of this regulation will result in forfeiture of driving privileges for the senior year. Juniors will be allowed to drive after the last day for seniors.
- C) The campus speed limit is 5 miles per hour.
- D) From 8:20 A.M. until 2:30 P.M., the main parking lot is off-limits to all but Saint Anthony's students arriving for the first time or leaving after their class schedule for the day has been completed. At dismissal, student-drivers must not use the bus lane nearest the building, and may never use the northern most entrance to exit the campus. Do not cross back and forth looking for a faster way to exit. Stay in lane and be patient.
- E) **Under no circumstances are students permitted to use the neighboring streets for parking.**
- F) Students must park well within the lines that mark off their spaces, and are restricted from parking in the following areas: the south parking lot, adjacent to Wolf Hill Road; the friary/convent parking lot and fire lane on the east side of our building; areas designated by a closed white

rectangle for faculty/staff parking; areas marked off by yellow “zebra-stripes” or a large X; sidewalks or grassy portions of the campus, unless directed by Security.

- G) Immediately upon arrival at school, students must park their cars, lock all windows and doors, then proceed directly into the school building. Students must obtain permission to access their vehicles during the school day; and unless involved in some extra-curricular activity, students who drive must vacate the parking lot by 3:00 P.M. Loitering is never permitted in the parking lot, and no student may sit in a vehicle during school hours. Use of any sound equipment is never permitted in the parking lot.
- H) Parents/guardians assume full responsibility for the proper use of their child’s vehicle.
- I) Breakdowns do not constitute a legal excuse for lateness. Students with driving privileges are responsible to keep their vehicles in good working order.
- J) Seniors who are consistently late for school may forfeit their driving privileges.**
- K) Vehicles which do not display a current SAHS parking permit may be towed at the owner’s expense.
- L) Any student with driving privileges must possess a valid **Class D driver’s license** and current certificate of insurance. Saint Anthony’s High School cannot be responsible for student vehicles or their contents.
- M) St. Anthony’s High School is not responsible for damage to vehicles driven or parked on school property.

PROBATION: Probation may be assigned to any student who accumulates a significant number of character point deductions. Probation is for a specified period of time, and is regularly reviewed by the administration. Students on probation may not violate any school regulations without placing themselves in jeopardy of expulsion. If the character rating of a Senior on probation drops below 80, no further detentions will be assigned. Instead, each detention report will result in out of school suspension for a period of one day for the first offense, two days for the second, and so on... If the student falls back into the same negative pattern of behavior that resulted in such a low character rating during the year, the student may be asked to withdraw from Saint Anthony’s. All students on probation must get the permission of their respective Dean to participate in any school-sponsored trip.

RESPECT FOR PROPERTY: Many people have made considerable personal sacrifice to build, equip, and maintain our school, so it is expected that all students will assume responsibility for keeping the school building and campus clean, maintained, and free of litter. Anything damaged by a student, i.e. desks, windows, lockers, etc., must be replaced or repaired at the student’s own expense. Vandalism is an offense against the rights and property of others, and will be dealt with severely by the Deans of Students.

SAINT THERESE “SENIOR” CLOISTER: The Saint Therese “Senior” Cloister, is a relaxing, quiet area reserved exclusively for our seniors. Seniors who spend time there are responsible for its cleanliness and care.

SCANDAL: Any behavior, inside or outside of school, which causes scandal or embarrassment to the school may be reason for expulsion.

SCHOOL TRIPS: Approval by the Dean of Faculty/Director of Studies is necessary for all trips, including athletic contests, scheduled during school hours; and approval by the Dean of Student Activities is necessary for all extra-curricular trips and excursions. Any literature concerning a trip must clearly indicate its sponsorship by Saint Anthony’s High School, and specify the faculty/staff moderator or coach who will supervise. Permission forms signed by a parent/guardian are required for all trips; and school regulations are always in effect for those who participate. The student roster for each trip must be submitted to the Deans and the Treasurer beforehand for approval. No student may publicize or solicit, on school property, for a non-sanctioned student trip.

SENIOR BOWLING: Bowling, as part of the Physical Education program, is arranged for seniors at a local bowling alley. Students will report to the north breezeway, adjacent to the student parking area, where transportation will be provided to and from the bowling center. Students and parents must complete and sign the rules and regulations form distributed by the Physical Education teachers during the first class meeting. It is the student’s responsibility to arrive at school in time for the bowling bus. Any student who misses the bus will be issued a cut and detention.

SEXUAL HARASSMENT: Sexual harassment is a form of sex discrimination contrary to the Gospel and prohibited by law. It is any unwanted conduct of a sexual nature. It is also the imposition of unwelcome and/or unwarranted sexually-oriented acts, which create an offensive, intimidating, or hostile academic/work environment.

Saint Anthony’s High School considers such acts of sexual harassment always and everywhere to be most serious, unacceptable, and contrary to the Church’s teaching on the dignity of human persons. Therefore, Saint Anthony’s investigates every report of suspected sexual abuse of a minor by teachers, staff and volunteers affiliated with the institution promptly and aggressively. Where acts of sexual harassment are found, the school will initiate appropriate disciplinary action, which may include warnings, financial penalty and/or dismissal.

Our Policy – Saint Anthony’s High School is committed to maintaining a school environment that is free from sexual harassment and sexual violence, where every student and employee can work and study together comfortably and productively. Saint Anthony’s High School absolutely prohibits any form of sexual harassment or sexual violence, and it shall be a violation of our policy for any student, employee or volunteer of Saint Anthony’s High School to harass another student or employee through conduct or communication of a sexual nature as defined by this policy. In this regard, we recognize that sexual harassment can originate from a person of either gender against another person of the same or opposite gender, and from students as well as adults. It shall be a further violation of our policy for any student or employee of Saint Anthony’s High School to be sexually involved with another student or employee. Any inappropriate relationship with a student denoted by sexual or romantic overtones is strictly prohibited and will result in immediate dismissal. Relationships between consenting employees may still be a form of sexual harassment if the participation of any individual is not entirely voluntary; and this is particularly true where one of the participants has a supervisory role. Any person who feels in any way pressured into relationship with an employee or student of Saint Anthony’s High School should report this to the Principal immediately. Furthermore, any employee in a supervisory role who enters a social relationship with one of his/her subordinates must exercise extreme care to insure that participation by the subordinate is in fact completely voluntary, or this supervisor risks being found guilty of harassment. Saint Anthony’s High School will act promptly to investigate all complaints of sexual harassment and/or sexual violence whether formal or informal, verbal or written, and to discipline any student or employee who has engaged in such behavior with another student or employee at Saint Anthony’s High School. In addition, every effort will be made to eliminate sexual harassment by non-employees, including parents, vendors, suppliers, and other visitors to the school. Any person who, in good faith, reports an act of perceived sexual harassment will be protected from retaliation of all kinds, whether or not such harassment is in fact verified.

Definition of Sexual Harassment & Sexual Violence –

Sexual harassment consists of unwelcome and/or unwarranted sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal/physical conduct and communication of a sexual nature when:

- A) Submission to such conduct or communication is explicitly or implicitly made a term or condition of any individual's academic advancement, employment, or other benefit of any kind;
- B) Submission to or rejection of this conduct/communication by an individual is used as a factor in decisions affecting this person's education or employment;
- C) The conduct/communication has the purpose or effect of interfering substantially and/or unreasonably with an individual's education or employment by creating an offensive, intimidating, or hostile academic/work environment;
- D) It is, in fact, considered unwelcome by another.

Examples of Prohibited, Unsolicited & Unwelcome Sexually-Oriented Behavior –

- A) **Written Contact** – Sexually suggestive or obscene notes, letters, invitations, drawings and the like, including computer messages of a sexual nature.
- B) **Verbal Contact** – Sexually suggestive or obscene comments, threats or propositions, as well as negative, embarrassing comments about another person's body or sexual characteristics, and jokes, including those about gender or racially-specific traits.
- C) **Visual Contact** – Suggestive looks and glances; leering or staring at another's body; gesturing or displaying sexually suggestive objects, pictures, cartoons, posters and/or magazines.
- D) **Physical Contact** – Any intentional touching, patting, squeezing, pinching, repeated brushing up against another's body, blocking of movement, assault, or coercion to sexual intercourse.
- E) **Sexual Blackmail** – Sexual behavior that controls another person's school or work environment using grades, assignments, evaluations, promotions, financial reward or other such inducements.
- F) **Electronic/Internet** – Any inappropriate comments, dialogue or photos via text or social media.

Reporting Procedures – The Principal of Saint Anthony's High School is the person responsible for receiving all oral or written, campus/building-level reports of sexual harassment and/or sexual violence. Any person who believes that he/she has been the victim of sexual harassment, or any person with knowledge and/or credible belief of such behavior by a student or employee of Saint Anthony's High School, should make these allegations known to the Principal immediately. If the Principal were to be accused of harassment, this allegation should be made known first to the Assistant Principal-Dean of Faculty/Director of Studies, and in his absence, to the Assistant Principal-Dean of Student Activities, and then finally, to the Assistant Principal-Treasurer. The Assistant Principal receiving this report would then make the allegation known to the Chairperson of Saint Anthony's High School Board of Trustees. Persons who make complaints or reports of sexual harassment and/or sexual violence are strongly encouraged to do so in writing.

SOCIAL MEDIA POLICY – CYBER BULLYING: Cyber bullying means bullying by use of an electronic device through means including, but not limited to, email, instant messaging, text messages, blog, mobile phones, on-line games or websites. This behavior may occur on or off school property, at school functions or on the bus.

In accordance with the Dignity for All Students Act (NYSED, 2012) any posting of an inappropriate nature, including threats, and harassing or derogatory statements toward an individual or group will be subject to disciplinary action by the school and/or the school administration. Threats are taken seriously and are subject to the appropriate discipline as outlined by SAHS policies. This does not exclude the possibility of law enforcement intervention. The inappropriate use of any School logo or image on one's personal social networking site(s) is strictly prohibited.

Photography, video and audio recording of any St. Anthony's classroom, faculty or staff without prior consent are not permitted. The school will initiate appropriate disciplinary action, which may include a warning, detention, suspension or possible dismissal.

Reporting Procedure: Any student who thinks he/she has been the victim of a form of bullying/harassment should report the conduct to one of the following persons: Guidance Counselor, School Psychologist, Campus Ministry, or any of the Deans.

STEALING: All students are expected to work towards the development of an atmosphere, which encourages trust, self-respect and respect for others. Any student found stealing may be suspended from school and, if suspended, can be reinstated only after his/her parents/guardians meet for an interview with the Dean of Student Activities/Dean of Students. Restitution for any stolen and/or damaged property is also mandated. **Students may also be expelled for stealing.**

STUDENT HARASSMENT: Saint Anthony's High School is committed to maintaining an atmosphere that is free of discrimination and inappropriate, unlawful harassment. Derogatory words, comments, jokes or actions, which focus on an individual's race, ethnicity, sex, disability, age or religion, are inappropriate in a Catholic environment. The school therefore promotes academic approaches and disciplinary action to insure that differences among our students are respected.

BULLYING: Bullying is deliberate and hurtful behavior meant to belittle, frighten, hurt, or exclude someone.

- A) **Physical bullying:** hitting, shoving, kicking, poking, breaking someone's belongings, or making threats.
- B) **Verbal bullying:** teasing, lying to get the victim in trouble, name calling, or taunting.
- C) **Social bullying:** ignoring or excluding the victim, encouraging others to dislike the victim, spreading rumors and gossip.
- D) **Cyber bullying:** using technology to harass, threaten, spread gossip, or even impersonate someone.

HAZING: The imposition of strenuous, often humiliating, tasks as part of a program of rigorous physical training and initiation. Humiliating and sometimes dangerous initiation rituals, especially as imposed on students seeking membership to a team or club. To initiate or discipline fellow students by forcing to do ridiculous, humiliating, or painful things.

Where acts of student harassment, bullying or hazing are reported, the school will initiate appropriate disciplinary action, which may include a warning, detention, suspension or possible dismissal.

STUDENT PREGNANCY POLICY: Saint Anthony’s High School attempts to foster in its students the development of good moral lives according to the teachings of our Lord Jesus Christ and the Roman Catholic Church. If, therefore, one of our students should become pregnant, the sacredness of human life, the dignity of each human person, and Christ’s compassion for this student will be paramount. Any student who becomes pregnant, should speak with her parents/guardians, and inform either a school counselor, campus minister or administrator of the pregnancy. A meeting will then be scheduled with the student and parents/guardians to discuss academic options available to the student during her pregnancy. Each case will be reviewed individually on the basis of a number of factors including, but not limited to, the stage of a student’s pregnancy in relation to the school year, as well as the health, safety and well-being of this student along with the school community. Every effort will be made at this time to permit the student’s continued attendance at Saint Anthony’s. If the baby’s father is known and also a student here, both he and the girl must participate in counseling outside of school. A doctor’s note specifying the baby’s expected due date must be presented, and every effort should be made to insure prenatal care as well as psychological support for the girl and her baby. After the child is born and a student returns to school, she must be cognizant of the following:

- A) Compliance with all school regulations regarding attendance, satisfactory academic performance, appropriate conduct, and the like, is mandatory.
- B) The child may not be brought onto our campus at any time after student re-enrollment.

SUSPENSION: The administration of Saint Anthony’s High School reserves the right to suspend, place on probation, or expel any student who, by misconduct, brings discredit to the school or whose habitually poor conduct is abusive or offensive to teachers and/or fellow students. **Students are considered to be members of the St. Anthony’s community at all times, including week nights and weekends. A student, therefore, is responsible for his/her actions and may be dismissed from St. Anthony’s for behavior that occurs off school property, as well as online.** Any suspension will remain in effect until the beginning of the school day designated as the date of return. For internal suspension, the Dean will notify the parent(s)/guardian(s) immediately, and in the case of external suspension, the Dean will meet with the parent(s)/guardian(s) before the student leaves our school grounds. If so desired by the Dean(s), suspended students may not return to school until their parent(s)/guardian(s) have met with the Dean of Students to discuss the reasons for suspension and the manner in which the situation is to be rectified.

Internal Suspension – The Internal Suspension System is intended for students who exhibit unbecoming or unacceptable in-school behavior, and students who fail to appear for detention. Students are assigned to the internal suspension room under supervision, rather than sent home. If a student is assigned to internal suspension, he/she will report with enough class work for the entire day. The following rules for internal suspension apply:

- A) Students must be in the internal suspension room by 8:20 A.M.
- B) Students must study for the entire day; and freshman students will write out the Friar Handbook.
- C) Students must be seated at all times.
- D) Students must remain absolutely quiet, and not converse unduly among themselves.
- E) Students may leave only when given permission to do so. They must sign out to use the restroom facilities, and after signing out, may be gone for a maximum of 5 minutes. Restroom privileges will be permitted twice during the day.
- F) A lunch break is provided during the Homeroom Period only.
- G) If a student is disruptive during internal suspension, he/she will be subject to external suspension.
- H) On the day of internal suspension, a student may not participate in extra-curricular activities.
- I) Students are responsible for classwork, homework, tests, etc. for classes they have missed.

External Suspension – External Suspension is used by the administration if a student continues to disrupt the academic process or endangers the person and/or property of others. Students assigned an external suspension will be given verbal and written notice of the suspension, as well as an opportunity to present their version of the situation. Suspension from school will be for a specified period of time. Students on external suspension are not permitted to be on school property or to attend any school function, including athletic practices or events, extra-curricular activities, or dances. Any student on external suspension, who wishes to come onto the school grounds in order to gather homework or see a teacher/administrator, must call beforehand to make an appointment.

TELEPHONE MESSAGES: Telephone messages will not be accepted or forwarded for any student, except in the case of an emergency.

TEXTBOOKS: Students and parents/guardians are responsible for the care of books issued to them by their school districts. These books, borrowed from the public school districts, must be returned in good condition at the end of a school term. Diplomas will not be distributed to Seniors who have textbooks outstanding from their districts.

TRUANCY: A student who is expected to attend school and does not, is unlawfully absent, or truant.

At the first instance of truancy, a student’s parents/guardians and teachers will be notified; he/she will receive detention; 15 points will be deducted from his/her character rating; and he/she will be put on probation.

At the second instance, the student’s parents/guardians and teachers will again be notified; and will be suspended and/or dismissed.

Students who are truant may not make up tests missed, or receive full credit for missing assignments.

The Attendance Office will list “Truant” next to the student’s name on the Attendance Summary Sheet.

UNIFORMS: The dress code at Saint Anthony’s High school is intended to demonstrate that learning is a serious enterprise. Students are therefore expected to arrive and remain in full uniform for the entire school day, from 7:55 A.M. until 2:50 P.M. The full school uniform must be worn for admission to all Final and Regents Examinations. Students who must change into gym clothing for physical education class or extra-curricular activities are confined to the locker rooms. During school hours, no student may appear in gym clothing or sneakers at any time other than his/her physical education class. The Uniform Code for Saint Anthony’s High School is as follows:

Senior and Junior Boys

Gray uniform slacks, worn at waist-level,

Black uniform blazer, with the embroidered school emblem,

Black school sleeveless sweater vest with the embroidered school emblem,

***The School Sleeveless Sweater Vest must be worn beneath the required School Blazer. The School Sleeveless Sweater Vest does not replace the required Blazer.**

Either long or short-sleeved, white oxford, button-down uniform shirt, fully tucked into the slacks, with cuffs, neck and collar buttoned.

Only solid white t-shirts may be worn under the uniform shirt.

Uniform Gold and Black dress tie,

Uniform black belt,

Black socks only, and

White Cross, black uniform shoes only. The back heel of the shoe may not be bent down or shoes are not to be “clogged” (back heel bent down).

Senior and Junior Girls

Gray box pleated uniform skirt, worn to cover the knee,

Black uniform blazer, with the embroidered school emblem,

Black school sleeveless sweater vest with the embroidered school emblem,

***The School Sleeveless Sweater Vest must be worn beneath the required School Blazer. The School Sleeveless Sweater Vest does not replace the required Blazer.**

Uniform Blouse – White $\frac{3}{4}$ Sleeve Fitted Overblouse. If desired, the top button only left open.

Only solid white t-shirts may be worn under the uniform blouse.

Black tights are worn once blazers are required (September), and are removed once sweater vests are no longer required (May). **Leggings or footless tights are not permitted as a substitute for tights and skin/ankle must not be visible at any time. Any student who wears ripped stockings or leggings to school in place of tights must purchase a pair of black tights in the General Office.** Solid black ankle socks (not visible outside the shoe) only may be worn. White Cross, black uniform shoes only. The back heel of the shoe may not be bent down or shoes are not to be “clogged” (back heel bent down).

Sophomore and Freshman Boys

Black uniform slacks, worn at waist-level,

Gray uniform blazer, with the embroidered school emblem,

Black school sleeveless sweater vest with the embroidered school emblem,

***The School Sleeveless Sweater Vest must be worn beneath the required School Blazer. The School Sleeveless Sweater Vest does not replace the required Blazer.**

Either long or short-sleeved, white oxford, button-down uniform shirt, fully tucked into the slacks, with cuffs, neck and collar buttoned,

Only solid white t-shirts may be worn under the uniform shirt.

Uniform black and gold patterned tie,

Uniform black belt,

Black socks only, and

White Cross, black uniform shoes only. The back heel of the shoe may not be bent down or shoes are not to be “clogged” (back heel bent down).

Sophomore and Freshman Girls

Black knife pleated uniform skirt, worn to cover the knee,

Gray uniform blazer, with the embroidered school emblem,

Black school sleeveless sweater vest with the embroidered school emblem,

***The School Sleeveless Sweater Vest must be worn beneath the required School Blazer. The School Sleeveless Sweater Vest does not replace the required Blazer**

Uniform Blouse – White $\frac{3}{4}$ Sleeve Fitted Overblouse. If desired, the top button only left open.

Only solid white t-shirts may be worn under the uniform blouse.

Black tights are worn once blazers are required (September), and are removed once sweater vests are no longer required (May). **Leggings or footless tights are not permitted as a substitute for tights and skin/ankle must not be visible at any time. Any student who wears ripped stockings or leggings to school in place of tights must purchase a pair of black tights in the General Office.** Solid black ankle socks (not visible outside the shoe) only may be worn. White Cross, black uniform shoes only. The back heel of the shoe may not be bent down or shoes are not to be “clogged” (back heel bent down).

The School Sleeveless Sweater Vest is a required component of the school uniform.

Uniform information at: www.flynnohara.com and www.schoolshoes.com.

Buttons & Insignia – worn on school uniforms are limited to school-awarded medals and school-related religious pins.

Grooming –

Boys: Boys are to be clean-shaven, with no facial hair, sideburns, earrings, body piercings or tattoos. Hair must be neatly groomed, and cut to fall above the ear and shirt collar. Extreme, trendy, or faddish hairstyles, two toned hair color, and unnatural colors, i.e. green, purple, bright red or bleached, etc., are not permitted. Some examples of unacceptable hairstyles would be partially or completely shaven hair and/or designs, long hairstyles, and hairstyles involving significant contrasts in length.

Girls: Girls hairstyles, make-up and jewelry must be appropriate to the school setting and in keeping with the uniform dress code. Earrings may be worn only on the ear lobes, and no other body piercings are permitted. No tattoos are permitted. Extreme, trendy or faddish hairstyles, including shaved or buzzed cuts, two toned hair color, and those involving unnatural colors, i.e. purple, green, bright red or bleached, etc., are not permitted.

Gym Uniforms: A gym uniform is required for boys and girls during physical education classes. It consists of a SAHS grade specific gym tee shirt and SAHS gym shorts. Optional Saint Anthony’s warm-up clothing may be worn in addition to the uniform. Students are required to wear protective eye covering during the scheduled hockey unit; and all students must have a 2nd lock for use during the gym period. These locks must be removed at the end of each physical education class. Only varsity team members can maintain lockers in the gym locker room. All required gym wear and equipment must be purchased at the Friar Bookstore.

Dress Down Dress Code: Neat casual attire: no ripped jeans, (dress jeans only), no concert t-shirts, no spandex, no tank tops, no leggings, no short shorts or beach attire, no mini-skirts, or any indecent or revealing clothing. Sneakers are allowed. Modesty from “Neck to Knees”. All students must complete the application and submit their ID card to complete the registration. Any student who does not properly register, and comes to school dressed down, will receive detention.

Additionally:

Boys - no head apparel, no earrings.

Girls – no exposed midriffs

Friar Spirit Fridays: Each Friday, students are permitted to replace the uniform blazer and sweater vest with approved school sweatshirts, jackets, and shirts representing sports teams, clubs and school pride. Jackets must be zipped closed, and uniform blouses, shirts and ties must still be worn. Authorized colors: black, gold, white and gray.

Uniform Blazers: are worn by all students throughout the entire school day, and may be removed only at the discretion of the Principal.

Uniform Code Violations: include irregularities such as wearing an incomplete uniform, defacing a uniform by tearing, coloring or drawing on the fabric, wearing a decorative or colored tee shirt under the uniform shirt, and wearing a cap, hat or other head covering. When there is some question as to the propriety of a student’s attire, his/her teacher will send a referral to the Dean of Students, who will then take appropriate action. The interpretation of dress code violations and requirements is solely at the discretion of the Deans, and in matters of dress and appearance, their judgments are final. Deliberate violation of the uniform dress code will incur severe penalties.

Any behavior, public or private, by a St. Anthony’s student, which harms or damages the reputation of the school or its personnel, may be subject to disciplinary action.

All rules not specifically covered in this handbook will be adjudicated by the School Administration.

FINANCIAL CONCERNS

TUITION

Saint Anthony’s High School’s tuition is \$10,950 for the 2020-2021 school year. Seniors pay an additional Graduation Fee of \$200.

Parents and Guardians of all students must choose one of three options for tuition payments:

- 1) A one time payment (100%) of the full amount of tuition on August 1st, 2020
- 2) Two equal tuition payments (50% each) on August 1st, 2020 and January 1st, 2021.
- 3) Ten equal tuition payments (10% each) via direct debit from your checking or savings account from August 2020 through May 2021.

Parents and Guardians who choose direct debit must authorize those debits by completing the ACH Tuition Payment form.

Tuition payment envelopes will be sent to those who choose tuition payment options 1 or 2 only. When making a payment, parents and guardians are reminded of the following:

- A) Please write your child’s **Name and ID Number** on the face of each check and on the envelope.
- B) Please make all checks payable to “Saint Anthony’s High School.”
- C) When not using school tuition envelopes, please mark the outside of your own payment envelope clearly, indicating either “Tuition” or “Attention: Treasurer’s Office.”

Parents and Guardians who choose tuition payment options 1 or 2 may use Visa or MasterCard for payment. **All credit card transactions must be made in person or with typed/written authorization and signature. We do not make credit card transactions over the phone.** A service charge of \$10 will be added to all credit card payments.

Tuition balances should be current. Saint Anthony’s High School reserves the right to deny participation in certain school-related activities when delinquent tuition goes beyond a reasonable amount. Participation in school-sponsored trips, proms, overnight sporting events, tournaments, driver education, and the like may be denied when tuition accounts are past due. In addition, portal access could be restricted when tuition is past due.

Seniors with excessive tuition balances (more than one month) as of May 1st, 2021:

- A) Will not have their prom bids honored.
- B) Will not receive graduation invitations or caps and gowns.
- C) Will not be permitted to participate in graduation exercises.
- D) Will not be awarded their diplomas.

To insure the efficient collection of its tuition, Saint Anthony's High School must enforce the following policies:

- A) **Seniors who are not on direct debit must pay all tuition and fees by May 1st.**
- B) When a bank returns checks or direct debits for non-payment, the school will charge a \$30.00 processing fee.
- C) All direct debit tuition payments must be made in full on or before May 20th of the current academic year.
- D) Students will not be permitted to sit for final examinations if tuition is delinquent, thus credit cannot be granted for course work.
- E) A delinquent tuition balance will bar the student from returning to Saint Anthony's for the following school year.
- F) Students who transfer from Saint Anthony's must have outstanding tuition balances satisfied in full before official transcripts and school records will be released.

FINANCIAL & SCHOLARSHIP AID

Saint Anthony's has a limited budget for financial aid. Parents/guardians seeking financial aid are encouraged to file a Parents Financial Statement with The School and Student Service for Financial Aid (SSS) in Princeton, New Jersey. The SSS analyzes each statement and recommends an amount that the family should be able to afford for educational expenses. This recommendation and a copy of the Parents Financial Statement are sent to the applicant's school. Within the limits of its budget and according to its particular financial aid policy, each school uses the SSS recommendation as a guide to determine the amount of aid it can offer. In certain circumstances, acceptance of a Financial Aid Award may make a student ineligible to participate in some extra-curricular activities. The latest date for applying for financial aid to the SSS at Princeton is September 1st.

LIBRARY MEDIA CENTER

The Library Media Center is at the service of all Saint Anthony's students and faculty. It is open to accommodate individual study, research, and recreational reading, as well as the borrowing of print and other resource materials from 7:45 A.M. to 4:00 P.M. each Monday through Thursday, and 7:45 A.M. to 3:00 P.M. on Fridays. The following procedures are observed in the Center:

- A) All students are automatically members of the Library Media Center. Student ID cards are required to sign into the library as well as serve as library cards.
- B) Chrome Books and iPads may be borrowed for in-library use only. A Student ID card is required to check one out. Chrome Books and iPads are limited to one per student, per free period.
- C) Text Books may be borrowed for in-library use only. A Student ID card is required to check one out.
- D) Students must use their own ID for Chrome Books, textbooks or library resources.
- E) Students may not share or lend Chrome Books, textbooks or library resources to other students.
- F) Books, Kindles and Nooks may be borrowed for 3 weeks and renewed if they are not reserved.
- G) A Student will receive up to (2) notices for overdue materials. Students must pay for lost or damaged library material that is lent to them.
- H) Saint Anthony's ID card and a signed parent/guardian's permission slip are required to use the Internet computers in our Library Media Center.
- I) The "Acceptable Use Policies" of our Technology Center also apply to the use of Library Media computers.
- J) The Tutoring Center located in the Library. A student who is experiencing academic difficulty may enlist a peer tutor as his/her tutor. Each student must sign in.
- K) Silence is required at all times in designated areas of the library.
- L) Limited conversation and quiet voice is to be adhered to in designated areas of the library.
- M) Students may not leave the library the last five minutes of each period unless directed by a faculty member or medical pass.
- N) Students may not enter the library from free in the last 15 minutes of the period.

COMPUTER ACCESS

Students are permitted to use computers in the Library Media Center during their free periods. However, with the incredible power of computer technology, more important than technical ability is a student's social maturity. The following procedures for computer use must be observed:

- A) Students must always be supervised when using computers in the building.
- B) Students may not use any computer which they have not been authorized to use, whether for school work, recreation, alteration or repair.
- C) Students are required to present their current St. Anthony's ID cards.
- D) Students are required to log-in with their own username and password.
- E) Students must log-out upon completion of their computer session.
- F) Students are forbidden to use the school's computer network as a means of manipulating or accessing private data belonging to others, either within the school community or via the Internet.
- G) Students are forbidden to download software or to physically/electronically alter or damage any computer equipment, settings or data.
- H) Students are forbidden to connect or attempt a connection of any electronic or computer device to the school's wired or wireless network without explicit permission from the Technology Department.

COMPUTER NETWORK & INTERNET: ACCEPTABLE USE POLICIES

Network privileges at Saint Anthony's High School require the agreement and cooperation of students and parents/guardians with the following ethical guidelines:

- A) In general, students are responsible for good behavior on the school computer network, just as they are anywhere else on campus. Network communications are often public in nature, so general school rules for behavior and communications apply. The network is provided for students to conduct research, type reports and/or papers, and to communicate with others. Access to network services will be provided only for those students who agree to act in a considerate and responsible manner. This access is a privilege – not a right.

- B) File storage areas will be treated like lockers or any other storage area on campus. Users should not expect that files stored on school network resources will always remain private. School and network administrators may review files and communications to maintain system integrity and insure that users are using the system appropriately.
- C) Internet access will enable students to explore thousands of libraries, databases, and bulletin boards, as well as to exchange information and communicate with Internet users throughout the world. Although this access has invaluable educational benefits, families should be warned that some material accessible via the Internet may be illegal, obscene, defamatory, inaccurate or otherwise offensive to some people. While the teachers and staff at Saint Anthony’s will make a concerted effort to control student access to these materials, parents/guardians must be aware that Saint Anthony’s High School cannot control the content of material available on the Internet or user access to that material. At school, our teachers will guide students toward appropriate educational material. Outside of school, families bear the same responsibility for such guidance as they would exercise with information sources such as television, movies, radio and other potentially offensive media.
- D) Unacceptable uses include, but are not limited to, the following:
 - Use or access of profane, pornographic, obscene, indecent, or sexually offensive language, pictures, graphics or other materials.
 - Violating copyright laws by illegally copying and/or using software or data.
 - Communicating threats of any kind.
 - Harassing or insulting other persons for any reason.
 - Plagiarism, or claiming another’s work as one’s own.
 - Vandalizing or damaging any network hardware, software, databases or files.
 - Excessive use or waste of network time and resources, including printers.
 - Using the network for commercial purposes.
 - Using another student’s ID, username or password.
- E) Students who engage in any of the above activities, or in any activity deemed an inappropriate use of the Saint Anthony’s High School computer network, will have his/her access revoked for a minimum of one semester at the first offense and permanently for any subsequent offense. This includes any and all students who aid and/or abet another student in the commission of such an offense. Along with revocation of their network privileges, these students will also face other disciplinary measures as deemed appropriate by the Principal or the Deans.
- F) **St. Anthony’s Policy on Web Postings:** Students are entitled to have accounts on public web forums, create their own web sites, make postings on other sites, and write blogs. They do not have the right to bring harm to or damage the reputation of the school or any individual in or related to the school. Therefore, **student postings shall not include the following:**
 - the school name, logo, address, initials, or any other reference to the school;
 - images or pictures of any employees of St. Anthony’s or classmates without prior written permission from the person whose image is being posted;
 - the names, ID numbers, initials, or other identifying information of employees of St. Anthony’s High School or classmates without prior written permission from the individual involved;
 - personal information about any employee or classmate, including, but not limited to, physical descriptions, characteristics, lifestyle, associates, likes, or dislikes without prior written permission from the individual involved;
 - threats, allegations, rumors, insinuations, or any other statements directed at other students or employees which can be perceived as harmful to the reputation or well-being of the individual involved.
- G) Any student whose online profile or postings tarnish the reputation of the school or any member of the school community or whose postings threaten or harm another individual will be required to remove the offending material and will be subject to suspension or expulsion.
- H) For your own protection, never publish your full name, address, phone number, or any other information that can be used to identify you, your family, or any of your friends. Doing so can help someone with bad intentions to locate and contact you, a friend, or classmate with potentially awful consequences. Never trust anyone you meet on the web. Pictures and profiles can be deceiving, and often they are created to deceive. Your online safety is your responsibility. Never go to meet someone you have met online. Be smart and protect yourself and your friends.

GRADUATION REQUIREMENTS

Credit requirements for all Saint Anthony’s High School students include all New York State requirements for a Regents Diploma.

Theology	4 years
Guidance	4 years
----- SAHS REQUIREMENTS -----	
English	4 years (must pass English Regents)
Social Studies	4 years (must pass Global History and US History Regents)
Mathematics	3 years (must pass 2 Math Regents)
Science	3 years (must pass Living Environment AND a Physical Science [Earth Science or Chemistry or Physics] Regents)
Foreign Language	3 years (must pass Checkpoint B Exam)
Fine Arts	1 year (Chorus, Orchestra, Band, Bag Pipes, Studio in Art, Drama, Intro to Music/Keyboard, Percussion Ensemble)
Physical Education	4 years
Health	1/2 year
Electives (taken in Senior Year)	3 credits taken in Senior Year

REQUIRED FOR ADVANCED REGENTS DIPLOMA

- Pass English Regents (Junior Year)
- Pass 3 Mathematics Regents Exams
- Pass Global History & Geography Regents (Sophomore Year)
- Pass U.S. History & Government Regents (Junior Year)
- Pass 2 Science Regents Exams (1 Physical and 1 Life)
- Pass Spanish or French Checkpoint B Exam (Junior Year)

Saint Anthony's High School credit requirements for graduation exceed all New York State requirements for a Regents Diploma. Academic departments that administer Regents Examinations develop appropriate curricula that encompass all of the content and performance standards set by New York State. Students enrolled in a Regents course are required to take the Regents examination; overall student performance on these exams is significantly above state averages. These examinations provide an objective measure by which our students can be compared to others in New York State.

Regents Examinations, however, do not test our students with the rigor required by the courses themselves. Our courses are more comprehensive and tests given during the year are designed to measure a higher level of proficiency than that required by the Regents standards. The grade on the Regents examination is not an independent indicator of an individual's success in a course; it must be viewed in conjunction with and secondary to the teacher's year long assessment of the student's achievement and the grades on the final exam.

GRADUATION POLICY

Saint Anthony's High School is a full four-year academic high school. All students must complete their course requirements during these four years of their education. There is no provision for an early graduation, regardless of the courses previously taken and passed at another school.

ACADEMICS

Saint Anthony's High School boasts a vigorous academic program, supported by its strong educational policy, procedures, grading system, and home-school collaboration.

ACADEMIC HONORS: The following academic honors are awarded quarterly and/or annually:

Principal's List – The Saint Bonaventure Certificate is given to those students who attain a weighted grade average of 94.50% in their courses for the year.

Duns Scotus Certification – The Duns Scotus Certificate is given to those students who attain a weighted grade average of 89.50% in their courses.

Honor Roll – In recognition of the academic achievements of our students during the 1st, 2nd and 3rd quarters of each school year, students who attain a weighted grade average of 89.50% or above will be placed on the Honor Roll and an Honor Certificate will be distributed in homeroom at the end of each quarter.

GRADUATION HONORS: Valedictorian: The student with the highest weighted cumulative average shall be designated as the Valedictorian for Graduation. This average will be calculated at the end of the third marking period of senior year and will include only the marking periods, a minimum of 13, completed at St. Anthony's High School.

Salutatorian: The student with the second highest weighted cumulative average shall be designated as the Salutatorian for Graduation. This average will be calculated at the end of the third marking period of senior year and will include only the marking periods, a minimum of 13, completed at St. Anthony's High School.

Graduation Principal's Honor Roll: Will be awarded to students who have attained a weighted cumulative average of 94.50%. This average will be calculated at the end of the third marking period of senior year and will include only the marking periods, a minimum of 13, completed at St. Anthony's High School.

COMMUNICATION: Parents may contact their child's teacher or a member of the administration either by a written request, email or by leaving a voice mail message through the switchboard. Anonymous messages will not be acted upon.

FAILING GRADES: A failure in any course, whether full or half-year, must be made up during the summer, before a student may return to Saint Anthony's High School the following year, as these failures cannot be repeated during the regular academic year. There will be no exception to this policy, including seniors. Students who fail more than 3 courses in an academic year, will not be permitted to return to Saint Anthony's. There simply are **NO EXCEPTIONS FOR ANY REASON. Students who withdraw from a course after the 1st cycle of the 1st semester will receive a "W" on their report card and transcript.**

INCOMPLETE GRADES: Must be made up within three weeks of the end of the marking period. If it is not made up, the student will receive a grade of zero for all outstanding work. Seniors may not receive an Incomplete for the 3rd and 4th marking period.

FINAL EXAMS: All students are required to take a final exam for every course in which they are enrolled. This grade will constitute 10% of the final grade for the course. Failure to take a Final Exam at the scheduled time will result in a 0% for the exam, unless a doctor's note is presented at the time of absence, not after the fact.

All cell phones will be collected by the proctor at the beginning of each exam and returned upon the completion of the exam.

FRIAR PORTAL: Parents and students each receive their own individual password to access the Friar Portal. Parents and students must use the Friar Portal to check assignments, Academic Warnings, Report Cards and other messages from the teachers and the school. Students will access the Friar

Portal to check assignments and other materials prepared by their teachers so they can keep up with their school work and homework. When a student is absent, the assignments etc. are to be downloaded so the student can keep up with assignments. Grades will be posted on the Friar Portal within five days of an exam in a particular course. If there is a problem contact the Technology Department at Ext. 323.

REGENTS EXAMS: To fulfill the New York State Department of Education Requirements for graduation, the Regents exam **MUST** be taken and passed in all Regents courses. The grade for Regents exams will be posted on the student's transcript. Failure to take the required Regents exams will result in a 0% for the exam on the transcript, unless a doctor's note is presented at the time of absence not after the fact. Absence for a Regents Exam must be made up when the exam is offered again by the State Education Department. All cell phones will be collected by the proctor at the beginning of each exam and returned upon the completion of the exam.

GRADE AVERAGES: Letter grades not included, student grade averages comprise the following:

- A) **Yearly Unweighted Average** – The yearly unweighted average, or regular report card average, is computed by adding the total number of grade points for all courses which receive 1 full credit to exactly 1/2 the number of grade points for all courses which receive 1/2 credit, etc., and dividing the total number of grade points by the total number of credit points.
- B) **Cumulative Unweighted Average** – The Cumulative Unweighted Average, or the report card average for more than 1 year, is computed by adding the total number of grade points for the years in question, as computed in Section A above, and dividing that total by the total number of credit points given for those years. This information is sent to colleges on the Permanent Record Card (PRC), also called a transcript.
- C) **Yearly Weighted Average** – The Yearly Weighted Average is used for rank in class. Each course the student takes having a weight of 1.00, 1.05, or 1.10, the yearly weighted average is computed by first multiplying the number of grade points for a course by the applicable weight, then using the new numbers just computed to take the place of grade points given, and proceeding as directed in Section A.
- D) **Cumulative Weighted Average** – The Cumulative Weighted Average, or the weighted average for more than 1 year is computed by adding the total number of weighted grade points for the years in question, as computed in Section C above, and dividing that total by the total number of credit points given for those years.
- E) **Summer School Grades & Regents Examination Failures** –
 - a. Grade points and credits for course failures are always added into the totals for purposes of computing an average.
 - b. Failing Regents grades are replaced by better ones on the PRC, but these do not change the final course grades or averages.
 - c. For underclassmen, course grades for summer school are not reflected in the averages until summer of the following year.

HOMEWORK: Students at Saint Anthony's High School cannot realize their full academic potential unless they study. Homework assignments are an integral part of any quality educational experience. Assignments should be done with care, and all written work neatly presented. Written homework is not the only necessary work. Students must also review class notes, prepare reports, and research topics which are related to course work, as well as review and preview their texts. Approximately 3 hours of homework each day is appropriate. Assignment enrichment activities and other announcements are posted regularly on the Google Classroom and can be accessed from any computer with Internet capability. Students who are absent should obtain notes from classmates and check the Google Classroom for assignments. All students must check the Google Classroom regularly and keep a record of returned assignments and tests which they must share with parents or guardians. Both students and parents are expected to visit the Google Classroom and use their personal screen names and passwords for this service.

MARKING PERIODS: Students receive a report card 4 times during the school year. Final grades are determined by calculating 90% of the 4 quarterly grades and 10% of the final exam. Report cards are posted on the Friar Portal at the end of each marking periods.

COURSE SELECTION PROCESS: Students will begin the process of selecting their courses for the following academic year in January. The Schedule listed in the School Calendar will be followed unless circumstances necessitate a change. Any change will be announced in Homeroom and posted on the School Website.

Students will be given a printout of the courses they selected and the courses suggested by their teachers. Thereafter, students will have one week to make changes to their schedule. When the time allotted for changes has expired, students will be given a final course selection sheet which must be signed by the parent and the student. Since the School Districts require that the student's list of textbooks must be submitted in the early Spring, and the school must make staffing decisions during this time, the course selection decisions as shown on the course selection sheet must be considered final.

REPORT CARDS: Report cards are posted on the Friar Portal as noted on the school calendar. The student must be enrolled in school on the last day of a marking period in order to receive a Report Card for that quarter. If a student leaves prior to the last day of the quarter, the student's teacher will submit documentation showing the student's achievement for that part of the quarter the student did not complete; this information will be forwarded to the new school.

MAGGIE FISCHER '00 MEMORIAL SCHOLARSHIP AWARDS: Through the generosity of Mr. and Mrs. Robert Fischer '66, along with family members (Chris '01) and friends, a scholarship fund has been created in memory of Maggie Fischer. Maggie was a senior at Saint Anthony's High School, born and raised in Brightwaters. In seventeen years she achieved more than what most could hope to do in a lifetime. She was at the top of her class, an accomplished member of the crew and swim teams, an incredible flutist, skier, and a dedicated lifeguard to the Saltaire community on Fire Island. Maggie was the type of person who was described by friends as being "extremely generous and kind hearted." She continually strived for perfection, and most often achieved that goal. Maggie loved just having fun, and the annual Great South Bay Cross Bay Swim is dedicated to that memory of her, the memory of the life she lived and of all the amazing things she accomplished in her seventeen years. A portion of the proceeds from that Swim go toward this scholarship in Maggie's name. Financial awards are granted each September in memory of Maggie. These awards are given to the highest-ranking student in each of the senior, junior and sophomore classes, based upon the numerical averages of the previous year. The highest-ranking students receive a scholarship of \$2500.

FRANK AND FRANCES LULE MEMORIAL SCHOLARSHIP AWARDS: Financial awards are granted each September in memory of Mr. and Mrs. Frank Lule. Frank and Frances Lule never had any children of their own. Nevertheless, their strong Roman Catholic faith made them understand the need for and benefits of Catholic education. Therefore, when it came time to discuss the disposition of their assets on their demise, they included a bequest that was aimed at helping someone, who might not otherwise be able to afford it, have the benefits of a Catholic education. Saint Anthony's was chosen for this bequest because of the proven success of the Franciscan Brothers of Brooklyn in producing outstanding and affordable Catholic education. These awards will be given to the second highest-ranking student in each of the senior, junior and sophomore classes, based upon the numerical averages of the previous year. The second highest-ranking students receive a scholarship of \$1500.

ADAM POMPER '11 MEMORIAL SCHOLARSHIP AWARDS: Through the generosity of Mr. and Mrs. Bruce Pomper, along with family members (Max '05 and Brian '07) and friends, a scholarship fund has been established in memory of their son Adam, who passed away tragically in 2012. Adam was known not only for his athleticism but also for his easy going disposition. Adam loved Saint Anthony's and the Friar community and recognized that he was very fortunate. Upon graduation Adam attended Loyola University and was a member of the 2012 National Championship Lacrosse Team. Adam was extremely proud of his friends' and teammates' achievements and accomplishments, both on and off the field. A competitive two sport athlete, Adam acknowledged the goodness in all. It is in Adam's spirit of kindness that this scholarship is offered. Financial awards are granted each September in memory of Adam. These awards are given to the third highest-ranking student in each of the senior, junior, and sophomore classes, based upon the numerical averages of the previous year. The third highest-ranking students receive a scholarship of \$1200.

LIEUT. RICHARD L. BROOKS MEMORIAL SCHOLARSHIP AWARDS: Through the generosity of Mrs. Sylvia Brooks, along with family and friends, a scholarship fund has been created in memory of Lieut. Richard L. Brooks. Financial awards are granted each September in memory of the late Lieut. Brooks who was a member of the NYPD for twenty faithful years. The call to serve and protect his fellow man was too strong to ignore; not long after his retirement, he accepted an offer for a part-time job as a Bay Constable for the Town of Babylon. In 2004, Lieut. Brooks was tragically killed in the line of duty. A father of two Saint Anthony's graduates (Richard '04 and Lori '08), Lieut. Brooks was a firm believer in striving for excellence. He was a proud member of the Fathers' Guild and part of our Saint Anthony's Family. Today and always, we remember him not only for how he died, but also more importantly for how he lived. These awards will be given to the fourth highest-ranking student in each of the senior, junior, and sophomore classes, based upon the numerical averages of the previous year. The fourth highest-ranking students receive a scholarship of \$1,000.

JAMES AND MARY MCINERNEY FAMILY SCHOLARSHIP AWARDS: Jim and Mary McInerney are the parents of six children and twenty-one grandchildren. Each of their children graduated from Saint Anthony's High School. For seventeen years, from 1979 to 1996, Jim and Mary had at least one child (and often more than one) attending Saint Anthony's as a student. In addition to having students attend Saint Anthony's, for two years their oldest son Jim also served as a biology teacher for the school. The remarkable attachment between the McInerney family and Saint Anthony's can only be captured by the idea of love. Saint Anthony's had a personal interest and love for each of the McInerneys, both children and parents. That love was reciprocated by the McInerneys not only because of the care shown to each member of the family by the Franciscan Brothers, faculty and staff, but also because of their shared values. The spiritual, academic, artistic and athletic excellence the school offers to each student has been fundamental to professional achievements and personal success of each McInerney. Most important to the McInerneys, however, is the constant witness to the Gospel of Jesus Christ that pervades the activities of the Saint Anthony's community. The education offered by Saint Anthony's is a powerful instrument to achieve the mission of the Gospel through our graduates. The McInerneys have been blessed to be enriched by that education and feel a joyful obligation to help share the gift of a Saint Anthony's education with as many others as possible. Financial awards are granted each September to the fifth highest-ranking student in each of the senior and junior classes, based upon the numerical averages of the previous year. The fifth highest-ranking students receive a scholarship of \$800.

MSGR. PETER J. NOLAN SCHOLARSHIP AWARD: Monsignor Peter J. Nolan was born on 10 August 1899 in Brooklyn. He studied at Mount St. Mary's and Catholic University as well as at the North American College in Rome. For many years Monsignor Nolan's assignments included parishes where the Franciscan Brothers of Brooklyn taught. Monsignor Nolan loved the Franciscan Brothers and left his entire estate to Saint Anthony's High School. Through the generosity of Monsignor Nolan, each September Saint Anthony's grants a financial award in his memory. This award is given to the fifth highest-ranking student in the sophomore class, based upon the numerical averages of the previous year. The fifth highest-ranking student receives a scholarship of \$800.

DENIS J. BUTLER MEMORIAL SCHOLARSHIP: Through the generosity of his coworkers, family members and friends, a full scholarship, awarded anonymously, has been created in the memory of Denis J. Butler. Denis Butler was a kind, loving and generous husband, father and friend. He graduated from Saint Francis Prep in 1964. With hard work and a tenacious spirit he rapidly became a respected and successful Wall Street broker. Whenever someone or some charitable organization asked for his help, he was there with a smile, quick wit and helping hand. True to his nature, Denis was playing in a basketball game for charity when he was felled by a fatal heart attack. His daughter, Colleen, graduated from Saint Anthony's in 1989. Denis was very proud of the education she received from Saint Anthony's. What better tribute to this generous man than a scholarship in his name at the school where his daughter received her high school education.

GARY WILLIAM DeSPAGNA MEMORIAL SCHOLARSHIP: Through the generosity of Mr. and Mrs. William DeSpagna, along with family members and friends, a full scholarship is given in memory of Gary William DeSpagna. The Gary William DeSpagna Memorial Scholarship was established in 1984 by William and Phyllis DeSpagna in memory of their son Gary after his untimely passing. Gary was a part of the ground breaking ceremony for the Holy Family Diocesan High School building in 1963 with Bishop Walter P. Kellenberg. Gary and his five siblings attended Catholic schools, with two of them graduating from Saint Anthony's. Gary was a loving son and brother and great role model to his family. After graduating from Marist College, he worked closely with his father in the family business. He was a sportsman who loved skiing, basketball and especially softball. He was posthumously enshrined in the Huntington Softball Hall of Fame. Gary was a leader and a great friend with a fierce loyalty to family and friends and was known as being fair yet firm. Gary's warmth and generosity led him to be surrounded by family and many close friends who returned his love and loyalty. The Gary William DeSpagna Memorial Scholarship is a full scholarship awarded anonymously to a student with strong Roman Catholic beliefs, morals and values, who follows the lead of Christ.

BERNARD K. MEYER, ESQ., MEMORIAL SCHOLARSHIP: Through the generosity of the Meyer family, a full scholarship, awarded anonymously, has been created in memory of Bernard K. Meyer, Esq. The Meyer family has been a part of Saint Anthony's High School since 1968 graduating three sons, Gregory, Terry and John. Mr. Meyer served as an invaluable member of the Saint Anthony's High School Board of Trustees

from 1972 until 1984. Bernard Meyer was a World War II NavaIn 1972, Mr. Meyer was elected President of the Suffolk County Bar Association. His advice was sought by many and his influence on Long Island was profound. Mr. Meyer was as comfortable in a Board Room as he was at a ball game. His gentle manner, smile, laughter and deep compassion were living evidence of the Franciscan Spirit. Mr. Meyer was a wonderful man, husband and father who is dearly missed by all who had the pleasure of knowing him. The Scholarship is awarded through a selection process conducted by the Bernard K. Meyer, Esq., Scholarship Committee.

MICHAEL AND MARGARET NAUGHTON FAMILY SCHOLARSHIP: Mike and Peggy Naughton have always believed in Roman Catholic education. They are the loving and proud parents of four children and grandparents to twelve grand-children. Their two youngest daughters, Maureen and Kathleen, are members of the Class of 1993 and 1995 respectively. Maureen attended the College of the Holy Cross and then attended Yale University for graduate school. Kathleen attended the University of Notre Dame for her undergraduate, graduate and law degrees, thus becoming a “triple domer.” Their oldest granddaughter graduated from Saint Anthony’s as a member of the Class of 2017 and is currently attending Quinnipiac University and her younger sister is a member of Saint Anthony’s Class of 2019. Mike and Peggy are steadfast in their conviction that the education and opportunities offered to Saint Anthony’s students are second to none. In addition, and just as important, is the spiritual motivation and sense of community that is ever present at Saint Anthony’s. Through their extraordinary generosity, the Naughton Family is proud to provide scholarship opportunities to deserving students to assist them in attending Saint Anthony’s and their pursuit of a great Catholic and Franciscan education. The Naughton Family Scholarship will be awarded each September.

MAJOR WILLIAM G. PETERS, USMC, CLASS OF 1964, KINGS PARK SCHOLARSHIP AWARDS: Through the generosity of Major William G. Peters, USMC, Retired, two partial scholarships have been established. Major Peters graduated from Saint Anthony’s in 1964 and was the captain of the soccer team and the senior class president. After graduating from Xavier University, Major Peters entered the U.S. Marine Corps, proudly fought in Vietnam, and was awarded the Bronze Star with Combat “V,” and the Combat Action Ribbon, among other awards. During his 20 years in the Corps, Major Peters served all over the world from Alaska to Europe and throughout the Western Pacific. He then spent 25 years as a civilian contractor training, instructing and supporting military combat personnel. Major Peters raised two children as a single parent and currently lives in Virginia. The Major William G. Peters, USMC, Class of 1964, Kings Park Scholarship Awards will be given annually to two students who reside in Kings Park and who are of excellent character, good academic standing and service to Saint Anthony’s High School.

COLENE YOUNG, M.D. MEMORIAL SCHOLARSHIP AWARD: Through the generosity of her husband Mr. Thomas G. McCormick and her children (Alex ‘10, Michael ‘11, Erica ‘16 and Christopher ‘16), a scholarship fund has been created in memory of Dr. Colene Young. Dr. Young graduated Summa Cum Laude from the Northeastern Ohio College of Medicine. She began her internship in Internal Medicine at Winthrop University Hospital. Dr. Young then became Chief of Residency in Ophthalmology at the Manhattan Eye, Ear and Throat Hospital. She began her private practice with Lindenhurst Eye Physicians & Surgeons and after a number of years Dr. Young was a founding partner. Along with Professional Teaching Appointments, Dr. Young was a published author and researcher. Dr. Young believed strongly in “giving back” and would travel each March to the Dominican Republic offering her surgical skills as an Ophthalmologist with Doctors Without Borders. Dr. Young was a staunch supporter of Saint Anthony’s High School who valued the quality of education provided to its students. The Colene Young, M.D., Memorial Scholarship is a partial scholarship awarded to a student who has demonstrated his or her love for science.

NATIONAL HONOR SOCIETY

The Brother Robert Gabriel, O.S.F./Alvernian Chapter of the National Honor Society gives recognition to those students who demonstrate exemplary character, reflected in an excellent character rating, as well as leadership, service and high academic achievement. Students with a cumulative average of 89.50% are eligible to apply for membership. **However, academic eligibility does not guarantee membership.** Each applicant must present concrete evidence that the student possesses excellent character and leadership qualities and is presently giving service to the school or community. Sophomores, Juniors, and Seniors ONLY are eligible to apply for admission. A candidate must be a student at St. Anthony’s for a minimum of one semester. The names of those who are academically eligible will be posted after the second marking period; these students are then invited to begin the process to seek membership by attending a **mandatory meeting** (as noted on the school calendar) to understand the criteria for acceptance, the process for review by the Faculty Committee, the requirements of all members and to obtain the information packet. After the Faculty Committee reviews the information provided by interested students and votes on the candidates, the names of the new members will be posted. An Induction Ceremony will be celebrated as indicated on the school calendar.

Scholarship: is based on the weighted cumulative average of all grades since the student has entered high school. A minimum cumulative average of 89.50% is required.

Leadership: is not based merely on the holding of extra-curricular offices, but on actual performance. A leader is one who:

- A) Is resourceful in proposing new problems, applying principles, and making suggestions.
- B) Demonstrates initiatives in promoting school activities.
- C) Exercises positive influence on peers in upholding school ideals and spirit.
- D) Contributes ideas that improve the civic life of the school.
- E) Is able to delegate responsibilities.
- F) Exemplifies positive attitudes.
- G) Inspires positive behavior in others.
- H) Demonstrates academic initiatives.
- I) Successfully holds school offices or positions of responsibility.
- J) Conducts business effectively and efficiently.
- K) Demonstrates reliability and dependability.
- L) Is a leader in the classroom and in other school or community activities.
- M) Is dependable in any responsibility accepted.

Service: is considered to be those actions undertaken by the student which are done with or on behalf of others for the good of individuals, the school or the community. Service is not based on classroom work, projects or activities in which a grade or pay may be involved. Students seeking admission to the National Honor Society must demonstrate a minimum of ten hours of service between the beginning of September and the end of February of the current academic year. The student who serves:

- A) Volunteers and provides dependable and well-organized assistance, is readily available and is willing to sacrifice to offer assistance.
- B) Works well with others and is willing to take on difficult or inconspicuous responsibilities.
- C) Cheerfully and enthusiastically renders any requested service to the school.
- D) Completes service work without complaint.
- E) Shows courtesy by assisting others.
- F) Mentors persons in the school or community.

Character: demonstrates trustworthiness, respect, responsibility, fairness, caring and citizenship. The student must have an excellent character rating.

The student of character:

- A) Takes criticism willingly and accepts recommendations graciously.
- B) Consistently exemplifies desirable qualities of behavior.
- C) Cooperates by complying with school regulations.
- D) Demonstrates the highest standards of honesty and reliability.
- E) Regularly shows courtesy, concern and respect for others.
- F) Observes instructions and rules, is punctual and faithful inside and outside the classroom and school.
- G) Manifests truthfulness in acknowledging obedience to rules, does not cheat on written work and demonstrates an unwillingness to profit by the mistakes of others.
- H) Actively helps develop a positive environment within the school.

Members of the National Honor Society are expected to continue to meet the same criteria for which they were accepted as a member: maintain a cumulative average of 89.50%, an excellent character rating, demonstration of leadership qualities and the performance of five hours of service monthly to the school and community. Periodic review of each candidate will take place throughout the school year. Failure to fulfill the responsibilities of membership will result first in probation; if the deficiency is not corrected, the Moderator will contact the parent. Continued deficiency will result in the student being withdrawn from the National Honor Society.

[Reference: National Association of Secondary School Principals Publication: National Honor Society Handbook, 16th Edition, 2011.]

ENGLISH HONOR SOCIETY: A 95% (unweighted) overall average in two sequential years of English and teacher recommendation is required for admission. In addition, involvement in school activities related to the subject area (Creative Writing Club, Book Club, and/or “Shades of Gray”) and volunteer tutoring is necessary for consideration. English department faculty reserves the right to review members’ performances for maintaining membership in the Honor Society.

FOREIGN LANGUAGE HONOR SOCIETY: A 92 (unweighted) overall average in three sequential years of a Foreign Language is required for admission. Involvement in school activities related to the subject area is also expected. Members will be providing tutoring service to other students.

Spanish Honor Society recognizes the high achievement of our students in the Spanish Language and promotes a continuing interest in Hispanic studies.

French Honor Society aims to stimulate interest in the study of the French Language and culture for students at St. Anthony’s and to reward efforts toward further solidarity with the French-speaking world.

MATHEMATICS HONOR SOCIETY: Recognizes students whose achievement in mathematics is exceptional; students must have an overall 90% average in Math. The applicant must be enrolled in Pre Calculus or a higher level course at the time of induction. These students provide tutoring service to other students for a minimum of 5 hours of tutoring completed by the time of the induction and must continue as a tutor to maintain membership.

SOCIAL STUDIES HONOR SOCIETY: Membership in the Social Studies Honor Society is an honor bestowed on students for their accomplishments in the field of social studies and their overall academic achievement. To be eligible for admission, students must possess and overall average of 90% in at least two years of sequential Social Studies. Applicants must also have faculty recommendation and be able to show participation in activities that demonstrate civic engagement in the school or community. Upon induction, students will be expected to serve as peer tutors in the Social Studies courses.

NON-SCHEDULED CLASS TIME: A significant part of the complete high school education is learning to use one’s non-scheduled time well. The ability to manage time profitably is a necessary and crucial skill, thus students experiencing academic difficulty should learn to use this time for study and lesson preparation. Each student has only 1 lunch period. Any other non-scheduled class time should be used for study. Students are encouraged to make frequent use of the library.

PARENT/GUARDIAN-TEACHER INTERVIEWS: Saint Anthony’s High School schedules a Parent/Guardian-Teacher Interview Night in order to discuss academic achievement. The date for the interview night is published on the school calendars. Parents/guardians of students who are failing any course must attend the interview night in order to confer with the teacher(s) concerned.

PASSING GRADES: The passing grade at Saint Anthony’s High School is 75% unweighted. The passing grade for Physical Education is “75%.” The passing grade for a New York State Regents Examination is 65%. A minimum grade-point average of 80% is required for college recommendation.

PHYSICAL EDUCATION: Classes are graded on a numerical system that will be factored into your final average. Students will be graded on participation, preparedness, and cooperation with all class rules for each class. A grade of 75 is required to pass the course.

PROCEDURE FOR ABSENT TEACHER: If a teacher does not arrive for class, a student from the class must report to the General Office, a 2nd student should report to the department office. Students must remain in the classroom until further directions are given by the Academic Dean.

SPECIAL PLACEMENT: Students who wish to transfer to another school for a part of the academic year, for pre-approved reasons, may do so with the permission of the Principal and the Academic Dean. Courses must be compatible with those offered by St. Anthony's High School. 75% passing grades is required. The student's transcript will reflect attendance at this other school.

STUDENT EMPLOYMENT: While the school recognizes that after-school employment may assist students in their personal development, and also acknowledges that reasons for employment vary, it is our experience that some students who work long and/or late hours report to school unprepared, tired and inattentive. Such a pattern inhibits the learning process, jeopardizes a student's academic standing, and places education in an unduly subordinate position.

STUDENTS WITH SPECIAL NEEDS: It is important to note that, under Federal regulations for students with disabilities, some students are entitled to provisions for learning. While these are rights that some students may have, Saint Anthony's may not be able, nor is St. Anthony's under any obligation to meet these provisions. Therefore, parents/guardians whose children have been identified as having a learning disability in any way should consider carefully, and consult with the school's administration, before deciding that St. Anthony's is the right school to meet their child's needs. Please note: Students who are accepted who have an Individual Education Plan (IEP) must forward this plan to: Dr. Matthew Krivoshey, Supervisor of Special Education, South Huntington School District, 60 Weston Street, Huntington Station, New York 11746, **by June 1st 2021, in order to receive services.**

Students entering St. Anthony's High School with an educational plan that includes extended time will be accommodated for the regents and final exams only. These accommodations are not applicable to extended time on any college entry exam (i.e. PSAT/SAT/ACT). Students must apply directly to the College Board for these accommodations and the standards for approving such a request are extremely rigorous.

Once admitted, any parent seeking an initial evaluation of his/her child for a learning related disability must seek this service from South Huntington School District. For questions or any exceptions to this policy, please submit your request in writing to Dr. Friend Burton at St. Anthony's High School. Please consult www.stanthonyshs.org/IEP504info

TUTORING CENTER: Through the Tutoring Center located in the library, a student who is experiencing academic difficulty may enlist a member of the National Honor Society as his/her tutor. Feel free to consult your Guidance Counselor or Academic Counselor regarding the process.

STUDENT RECORDS & CONFIDENTIALITY

Saint Anthony's High School is responsible for collecting and maintaining accurate and detailed student records in order to carry out its educational policy as well as to provide for the academic, social and personal growth of each student.

The following types of records are kept and maintained by our school, and secured in such a way as to prevent potential abuse or misuse of the information by unauthorized persons or non-professional staff.

- A) Student Schedule & Grading File – Scheduling Office
- B) Scholastic Record – Registrar's Office
- C) Guidance Record – Guidance Office
- D) Health Record – Nurses' Office
- E) Attendance Record – Attendance Office

In addition to the duty of collecting and sharing appropriately the necessary information concerning a student and his/her family, it is the obligation of Saint Anthony's High School to preserve the right of privacy to which each family is entitled.

Changes in a student's contact information should be communicated immediately to the Registrar's Office (Room 124 – Extension 266). This includes any changes to parents/guardians' names, address, home telephone number, emergency contact phone numbers, and/or school district.

RELEASE OF INFORMATION

The following regulations govern release of student information at Saint Anthony's High School:

- A) A parent/guardian must authorize the release of any information concerning a student. The nature of the record requested, along with the purpose for which the information is to be used must be communicated to the parent/guardian and/or student.
- B) With cases involving a graduate, the graduate must have given expressed written authorization to the high school for release of a specific record and information, or the person/agency requesting this information must verify to the school that this graduate has in fact authorized such a release.
- C) Parents' or guardians' consent is not needed where a subpoena requires the surrender of information.
- D) The principal may waive the requirement for written consent of a parent/guardian where an emergency exists in which the welfare of a student or the school community may be jeopardized by the inability to reach a parent/guardian within an adequate amount of time.
- E) Parent/guardian's authorization is necessary to send official transcripts of student records to any other high school once transfer papers have been completed by this parent/guardian.
- F) If requested, the records of students over 18 years of age may be released directly to the student.
- G) Records of a student will not be released if the student's parents/guardians have any outstanding debts, tuition or otherwise, due to Saint Anthony's High School.

H) Where applicable, all requests for release of information must be made by the custodial parent/guardian.

ATHLETICS DEPARTMENT POLICIES

ATHLETIC PARTICIPATION: As with other activities, all qualified students may try out for our athletic teams, and Saint Anthony's High School is committed to providing each student a fair chance at participating. Unfortunately, not everyone who tries out can be selected. The decision of a coach in conjunction with the Athletic Director, or the decision of a moderator in consultation with the Principal, is final. The Principal does not ordinarily intervene in non-selection decisions, unless that decision is deemed arbitrary and capricious. Parents/guardians are asked to help their children understand that not everyone who tries out for an activity can be selected.

ATHLETIC ELIGIBILITY: Students participating in interscholastic sports must meet the eligibility provisions of the league which governs the particular sport involved, namely, the Catholic High School Football League for football, the Catholic High School Athletic Association of Greater New York for boys' swimming, the Nassau-Suffolk Catholic High School Athletic Association and the Nassau-Suffolk Catholic Girls Athletic Association for all other sports. Students entering Saint Anthony's High School at the beginning of their Freshman Year are eligible for four years of competition in each sport, provided they did not previously participate in a high school sport. If a student participated in a High School sport in either 7th or 8th grade AND repeated either 7th or 8th grade, that student's eligibility will be determined by the NYS Commissioner of Education's regulations.

Students entering Saint Anthony's High School at any time other than the beginning of Freshman Year are governed by the transfer provision of the appropriate league. Full details of these provisions are available from the Athletic Director.

CONDUCT AND BEHAVIOR: Participation in athletics at Saint Anthony's is a privilege. Participants are identifiable representatives of Saint Anthony's High School and as such, conduct and behavior in this representative capacity will be exemplary. The standard of conduct and behavior expected of each athlete is that which is exemplary by any measure and which does not compromise the image or reputation of Saint Anthony's High School, the morale of the student body or faculty, or the safety or well-being of any student or faculty member and which does not give rise to public scandal. This conduct and behavior includes conduct at or away from school, in or out of season. An athlete who is involved in misconduct will be dealt with at the Coach's or Principal's discretion. If a student is suspended from school, the student will not be eligible to participate until he/she has fulfilled the disciplinary requirements.

SUBSTANCE ABUSE: The use/possession of tobacco, nicotine, vaping, alcohol, and drugs (regardless of quantity) will not be tolerated if you are a Saint Anthony's High School athlete. "Use" is defined as possession or use of any tobacco, nicotine, vaping, alcoholic beverage, or controlled substance, including possession of drug paraphernalia.

TOBACCO/NICOTINE/VAPING: If an athlete is found guilty of tobacco, nicotine, vape, use/possession the school policy will be enforced. In addition the student-athlete will be subject to the disciplinary actions outlined in the Athletic Policy Agreement. Any disciplinary action taken will carry over from one season to the next.

ALCOHOL AND DRUGS: If an athlete is found guilty of alcohol or drug use/possession, the school policy on substance abuse will be enforced. In addition:

1. SCHOOL OR SCHOOL-RELATED FUNCTIONS:

Any use/possession of alcohol or drugs at school or school-related functions will result in immediate suspension from athletic participation for 365 days.

2. USE OR POSSESSION OUTSIDE OF SCHOOL:

While the role of the school does not extend to the regulation of private activities of the athlete's families, we encourage them to serve as positive role models for their children. Parents and the school must not condone a student athlete's use of alcohol, tobacco, nicotine, vape, and other drugs.

Any student involved with the use and/or possession of illegal substances at any time off school property is subject to disciplinary action including suspension from athletic participation.

ATHLETIC POLICY AGREEMENT: All Saint Anthony's student-athletes must return a signed Athletic Policy Agreement prior to the first competition of the athlete's season.

MANDATORY MEETING: A meeting will be required for all athletes and at least one parent prior to the first game of the athlete's first sport of the school year.

SCHOOL PROPERTY: Grades, diplomas or records may be withheld if uniforms, equipment, etc. are not returned at the end of the season, or if damage assessment and/or fines are not paid.

TRANSPORTATION: If the school provides transportation to and/or from a game, the student must ride that school transportation unless other arrangements are made with the coach by the parents. A written note must be given to the coach by the parents. If the school does not provide transportation to games or practices, the parents are responsible for arranging transportation.

SCHOOL ABSENCE: Students who are absent for more than 4 periods after 11:30 A.M. (or more than half a school day) are considered "absent for the day," and are not permitted to participate in any school-related activities held that afternoon or evening. **EXCEPTIONS:** funerals, court appearances, and doctor visits. (A doctor's note on letterhead, noting the date and time of the visit must be submitted to the Attendance Office in order to be considered an exception)

AWARDS: Freshman, junior varsity and varsity letters are awarded to those students who actively participate in interscholastic athletic activities.

CLUB SPORTS: Club sports are non-affiliated organizations with their own separate membership and/or incorporations and are not controlled, operated, or organized by St. Anthony's High School or the Franciscan Brothers of Brooklyn.

SPORTS CLEARANCE: In order to be cleared for sports St. Anthony's students must enroll in Appryse. Information for Appryse Enrollment can be found on the Athletics Home Page on the St. Anthony's Website. Appryse enrollment must be updated each season.

SPORTS PHYSICAL: A physical examination is required of any student who wishes to try out for the teams at Saint Anthony's High School. This examination must be administered by the student's family physician. Please use the Appryse Physical Form. Your Appryse Physical Form can be printed out from your Appryse Account. If this examination is not cleared and submitted to the Nurses' Office, the individual may not, under any circumstances, try out for a team.

STUDENT ATHLETE POLICY

Students who participate in any sport, and who have failed two or more subjects in one quarter, must participate in at least one study hall a cycle. Study hall attendance is mandatory for students who have failed two or more subjects, in season or not. Tutors, as well as the Student Services for Athletics Coordinator, will be present at study halls, which take place both before and after the school day.

The consequences for missing study hall are as follows:

- Miss one study hall, one detention. No character points will be lost.
- Miss a second study hall, one detention with a deduction in character points.
- Miss a third study hall, per the Athletic Director, the student athlete will be suspended for a period of time in the next game.
- Miss four or more study halls, the Athletic Director will request to have a meeting with parent(s)/guardian(s).

***In lieu of study hall, students may attend extra help with their teacher. All extra help sessions will be confirmed by the Student Services for Athletics Coordinator. Study halls begin the first school cycle after first quarter grades are reported, and end on the last day of classes.**

NCAA REQUIREMENTS: College-bound student athletes will need to meet the following academic requirements to practice, receive athletic scholarships and/or compete during their first year of college. In addition, students must have a 2.3 core course GPA and submit SAT or ACT score to be eligible.

- 4 years of English
- 3 years of Math (Algebra I and higher)
- 2 years of Natural/Physical Science (one must have a lab)
- 1 year additional English, Math, or Science
- 2 years of Social Science
- 4 years of additional core course (any of above listed areas or Foreign Language)

*Theology is not considered a core course for NCAA

Student MUST register with the NCAA Eligibility Center online. Please see the Mrs. Katie McGinty, College Office Assistant, for additional information.